



JANUARY - JUNE 2016

TRAINING

CATALOG

NORTH CAROLINA JUSTICE ACADEMY



Messages from the Attorney General & Academy Director

Law enforcement officers put their lives on the line every day to protect us and they deserve the very best training available. We're proud to offer quality instruction through the North Carolina Justice Academy.

North Carolina has seen falling crime rates over the last decade thanks to good work by officers all across our state. But we know that some crimes, like meth labs, prescription drug abuse, and child exploitation, aren't captured by these statistics. It takes well-trained law enforcement using the latest technology to keep up with the latest crime trends, and we need to make sure you have the tools needed to do the job.

The Justice Academy provides a wide range of courses to meet the needs of law enforcement agencies, and a variety of ways to take them. In addition to courses offered at the Academy's two campuses, officers can take some courses online.

A new course this semester, **General Criminal Investigations**, is designed for any officer who is tasked with conducting felony criminal investigations. Attendees will identify the characteristics of a successful investigator, learn fundamental investigative procedures, and acquire the necessary skills to carry an investigation from the initial law enforcement response through prosecution of the case.

A related new course, **Profiling the Crime Scene**, teaches attendees about the technique of criminal investigative analysis as it applies to death investigations. They will learn about the various motives for murder and how to identify the motive as indicated by the crime scene.

Finally, tragic shootings on school campuses and other public places remind us that critical incident training can mean the difference between life and death. We're continuing our push to make sure all North Carolina officers are trained to respond swiftly and effectively to a crisis. Related courses available this semester include **Rapid Deployment Instructor Training, Officer Safety/Readiness Training, Solo/Active Shooter Response Conditioning, Threat Assessment and the School Rampage Shooter**, and **Tactical Leadership**. I hope you'll consider refreshing or upgrading your skills, so you'll be well prepared if a critical incident occurs.

I'm proud of the work you're doing to solve and prevent crimes. Please don't hesitate to contact the Department of Justice or the Justice Academy staff to share your suggestions to make law enforcement even stronger. Thank you for your service to the people of our state.

With kind regards, I am

Very truly yours,



ROY COOPER, Attorney General



Sir Robert Peel once wrote, "The police are the public and the public are the police; the police being the only member of the public who are paid to give full time attention to duties which are incumbent on every citizen in the interest of community welfare and existence."

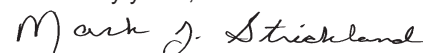
The above statement was written over 150 years ago and still is applicable today. Over the past year, law enforcement has received a lot of negative national media attention. But, no matter what attention we receive, the police are still the public and the public are still the police. This relationship must never be overlooked.

In order to help maintain these relationships, the NC General Assembly appropriated three new instructor positions for the North Carolina Justice Academy. The new positions will develop curriculum in the topical areas of Use of Force, Community Relations, and Sexual Assault Investigations. During this training cycle, you will see some new and innovative training classes in these areas.

Also, our "not-so-new" online registration system, the Acadis® Readiness Suite, is kicking into high gear. We have received a lot of positive feedback from the field in regards to this system. We plan to expand the system in the future to include some additional services.

As always, we welcome your comments and suggestions. Feel free to email me (mstrickland@ncdoj.gov) or post a Facebook comment or follow us on Twitter. I look forward to hearing from you.

Sincerely yours,



MARK J. STRICKLAND, Director



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North Carolina Justice Academy

Online Courses

The North Carolina Justice Academy online courses are designed for “anytime, any place, any pace” learning. Users can complete the courses as their schedules allow and print certificates of completion.

To enroll in an online course, log in to the Academy Training Portal (<https://ncja-portal.acadisonline.com>). If you do not have a portal account, here are the steps to create one:

1. Go to the portal.
2. Click WebForms, then New User Account.
3. Fill out and submit the online form.

WHO MAY REGISTER

Participation in these courses is open to law enforcement officers, detention officers, and telecommunicators in all North Carolina agencies.

COURSES AVAILABLE

LAW ENFORCEMENT OFFICERS

- 2015 Legal Update
- 2015 JMST: A Juvenile - What does it have to do with me?
- Law Enforcement Intelligence Update 2014 (2014)
- 2014 JMST: A Juvenile - Now What?
- 2014 Legal Update
- Human Trafficking Protocols for Law Enforcement
- Officer Safety: Responding to Crimes Off-Duty (2014)
- Active Shooter Overview (2015)
- 2015 Domestic Violence: Teen Dating Violence
- Driving Change: Moped Registration
- Driving Change: New North Carolina Driver License
- Emotional Survival (2015)

- Law Enforcement Intelligence Update 2015 (2015)
- Missing and Abducted Children (2015)
- Public Safety: Storm Spotting (2015)

TELECOMMUNICATORS

- Active Shooter Overview (2014)
- Awareness of Issues Surrounding Returning Military Personnel (2014)
- Hitting the Wall: Avoiding Complacency (2014)
- Law Enforcement Intelligence Update 2014 (2014)
- Domestic Violence: Teen Dating Violence (2015)
- Emotional Survival (2015)
- Law Enforcement Intelligence Update 2015 (2015)
- Missing and Abducted Children (2015)
- Tactical Dispatch (2015)

DETENTION OFFICERS

- Detention Officer Intelligence Update (2014)
- Surviving In-Custody Death (2014)
- Legal Update for Detention Officers (2015)
- Documenting the Incident (2015)



<https://ncja-portal.acadisonline.com>



In-Service Training - Instructor Updates

In-Service Training Frequently Asked Questions

What are the in-service training requirements?

Criminal Justice Education and Training Standards

The rules require that every law enforcement officer certified by the Criminal Justice Education and Training Standards Commission must receive 24 credits of in-service training annually. The topics for this requirement include the following:

Required In-Service Training Topics	16 hours/credits
Department Topic of Choice	10 hours/credits

The required In-Service Training topics for 2016 are:

- 2016 Firearms Training and Qualification 6 hours/credits
- 2016 Legal Update 4 hours/credits
- 2016 JMST: The Color of Justice 2 hours/credits
- 2016 Human Trafficking Awareness 2 hours/credits
- 2016 NC Firearms Laws: Citizens and Guns 2 hours/credits

The Department Topics of Choice for 2016 are:

- Law Enforcement Intelligence Update 4 hours/credits
- Body Worn Cameras/Video Evidence 2 hours/credits
- Recovery of Mobile Devices and Preservation of Electronic Evidence 2 hours/credits
- Leadership: Modeling Appropriate Behavior 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Chief's choosing for Department Topic of Choice.

Lesson Plans:

Departments must use the current lesson plan as a minimum for the required in-service training topics. Departments should check the in-service website prior to any course delivery to ensure instructors are using the most current materials available.

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Chief or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Sheriffs' Education and Training Standards

For deputies, the in-service requirement for 2016 is 24 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2016 are:

- Firearms Training and Qualification
- Legal Update
- JMST: The Color of Justice
- Human Trafficking Awareness
- NC Firearms Laws: Citizens and Guns

The Department Topics of Choice for 2016 are:

- Law Enforcement Intelligence Update
- Body Worn Cameras/Video Evidence
- Recovery of Mobile Devices and Preservation of Electronic Evidence
- Leadership: Modeling Appropriate Behavior

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For detention officers, the in-service requirement for 2016 is 16 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2016 are:

- Career Survival: Stop! Think About What You Are Doing 4 hours/credits
- Communicable Diseases 2 hours/credits
- Detention Intelligence Update 2 hours/credits
- Understanding PREA 4 hours/credits

Sheriff's Topics of Choice for 2016 are:

- Fundamentals of Evidence Collection in the Detention Facility 2 hours/credits
- Inmate Movement 4 hours/credits
- Leadership: Modeling Appropriate Behavior 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

(CONTINUED ON NEXT PAGE.)

In-Service Training - Instructor Updates



In-Service Training Frequently Asked Questions

(CONTINUED FROM PAGE 6.)

The "Sheriff's Choice" category was included because it is important for the Sheriff and/or Jail Administrator to have the flexibility to be able to provide training that is specific to the needs of their detention officers or facility.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For telecommunicators, the in-service requirement for 2016 is 16 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2016 are:

- Communicating Effectively with Crisis Callers 4 hours/credits
- Becoming a Leader in the Communications Center 4 hours/credits
- Handling Suicide Callers 4 hours/credits

Sheriff's Topics of Choice for 2016 are:

- Law Enforcement Intelligence Update 4 hours/credits
- Officer Safety: Responding to Crimes Off-Duty 2 hours/credits
- Recognizing and Managing Stress 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Sheriff's Topic of Choice.

The "Sheriff's Choice" category was included because it is important for the in-house trainer and their respective agency to have the flexibility to be able to provide training that is specific to the needs of their emergency communications staff or facility.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop

one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Do I have to attend the Instructor Update sessions to teach a block of instruction for in-service training?
No.

How do I get the annual lesson plans and training materials for in-service from the Justice Academy?

There are three methods to obtain materials:

- (a) Instructor and student lesson plans, PowerPoint slides, handouts, and DVDs can be purchased from the Academy bookstore. An order form may be obtained via NCJA website: <http://ncja.ncdoj.gov>. These materials will be available only in DVD format.

NOTE: The Bookstore will accept orders that are being purchased by open account with the Bookstore on or before November 1, 2015. Those orders being paid as listed above may be made by mail, e-procurement, or fax. NO orders with a payment to be made by check or credit card (Visa or Mastercard) will be accepted before November 15, 2015. Credit card orders must be placed by phone. For security reasons, we no longer accept fax or e-mail credit card orders.

- (b) Lesson plans will be available on the web. If you are an agency head, school director, in-service training coordinator or instructor, e-mail the contact below to obtain the secured access information to the in-service lesson plans on the web. **Video clips CANNOT be obtained directly from the website.**

For Law Enforcement in-service training:
Contact Bill DuBois at bdubois@ncdoj.gov

For Detention Officer in-service training:
Contact Tim Fuss at tfuss@ncdoj.gov

For Telecommunicator in-service training:
Contact Susan Gillis at sgillis@ncdoj.gov

- (c) The NCJA Learning Resource Center will have In-Service DVDs for loan. Discs may be borrowed for 30 days. Please contact the LRC at 910-525-4151, ext. 267.

If you need additional information on mandatory in-service training, visit the in-service training web link at: <http://ncja.ncdoj.gov>.



In-Service Training - Instructor Updates

In-Service Instructor Update 2016

Course Requirement

Students must attend all class meetings.

Course Coordinator

Bill DuBois

Length of Course

Two days (16 hours)

Who Should Attend

Certified criminal justice instructors planning to teach any of the in-service training topics.

Course Goal

To provide the information and materials necessary to deliver the 2016 mandated in-service training.

Course Objective

The student will be able to teach the 2016 topics of instruction in an in-service capacity.

Methodologies

This course employs discussion, demonstration, group exercise and video.

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

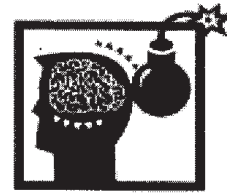


DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Anti-Terrorism Training



Basic Anti-Terrorism Awareness

CICP Accredited Course

Who Should Attend

All law enforcement officers, investigators and related personnel who may prevent or respond to a terrorist act.

Course Goal

To provide the participant with the knowledge, skills and abilities to recognize potential terrorist targets, suspicious people and activities, and other attack indicators. Methods of receiving and reporting vital information will also be addressed.

Course Objectives

At the awareness level, the student will be able to:

- Recognize potential terrorist indicators, symbols, and behaviors - both international and domestic in nature.
- Identify common false documents.
- Recognize and differentiate between domestic and international groups.
- Understand the significance of performing a Threat Vulnerability Assessment in their communities.
- Know how and to whom to report suspicious activity and what information is vital in that reporting.

Methodologies

This course will employ lecture, discussion and analysis. The course will have extensive use of video clips, videos and PowerPoint slides. In addition, some outside reading will be required.

Course Requirements

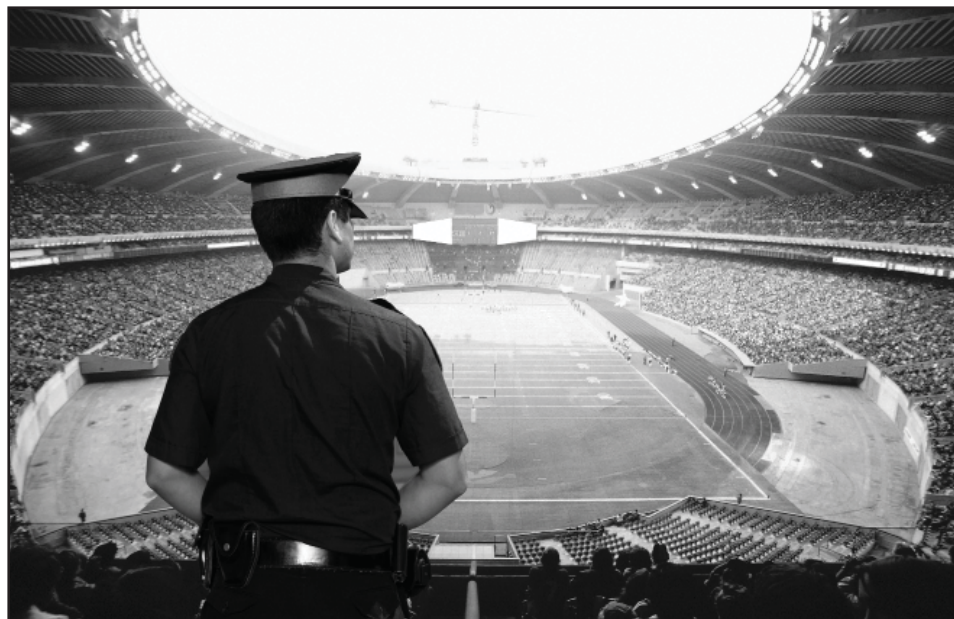
Attendance is required at all sessions. Students must achieve a minimum score of 70% on a written test which will be given at the conclusion of the course.

Course Coordinator

Doug Robinson

Length of Course

Two days (16 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Community-Oriented Policing

Community-Oriented Policing

Who Should Attend

This course is intended primarily for sworn personnel who will be actively engaged in community-policing initiatives within their agency. While much of the course content focuses on the delivery of police service by sworn officers, all departmental personnel responsible for dealing with the public can benefit from this course.

Course Goal

This course will familiarize law enforcement officers and other personnel with the philosophies and concepts of community-oriented and problem-solving policing.

Course Objectives

The student will be able to:

- State why change is necessary in the law enforcement community.
- Define community policing.
- Define public value.
- Name the three main components of community policing.

- State the duties of the community police officer.
- Explain the benefits of community knowledge and cultural awareness.
- Identify the skills needed to be a successful community police officer.
- List the steps involved in successfully marketing community policing.
- Explain the SARA problem-solving model and how to implement it.
- Explain the Crime Measurement Index (CMI).
- Explain the difference between P.O.P. and C.O.P.

Methodologies

This course employs lecture, class discussion, demonstration and practice.

Course Requirements

Students should be familiar with Microsoft Word and Microsoft PowerPoint software applications. Attendees should bring a jump drive for storing course work.

Course Coordinator

Donnie R. Parks

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Length of Course

Three days (24 hours)

School Resource Officer Ethics (Web-based)

Who Should Register

All certified law enforcement officers who are currently assigned or will be assigned as a School Resource Officer in an elementary, middle or high school.

Course Goal

To provide school resource officers with some insight into their own definition of ethics, and the awareness of consequences when making ethical decisions.

Course Objectives

The student will be able to:

- Identify their personal definition of "Ethics" as it relates to School Resource Officers.
- Identify ethical problem situations for School Resource Officers.

- Read four articles about law enforcement ethics.
- Write four short essays referring to the assigned articles.
- Evaluate an ethical scenario and provide an opinion.

Methodologies

Instruction online using a Google platform.

Course Requirements

Participants must be familiar with online course delivery and comfortable with email, internet usage and word processing software.

Course Coordinator

Scott Grantham

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Course Credit

Thirty-two hours

Community-Oriented Policing



School Resource Officer Training

Who Should Attend

All **certified law enforcement officers** who are currently assigned or will be assigned in an elementary, middle or high school.

Course Goal

To provide the participant with the history, philosophy and basic skills necessary to serve as a School Resource Officer. Participants will receive instruction in school-based law, ways to handle exceptional students, and classroom instruction techniques.

Course Objectives

The student will be able to:

- Define the School Resource Officer (SRO) concept and apply this to the school in which they are assigned.
- Define the dual objectives of prevention and enforcement as it applies to the School Resource Officer Program.
- Identify the role of a School Resource Officer in the educational community.
- Identify the various categories of students defined as Children with Special Needs and sensitize the School Resource Officer to each classification.
- Discuss the problem of adolescent suicide, identify the warning signs associated with "at risk" students and recommend the appropriate steps which need to be taken in handling these students.

- Discuss the development of relationships necessary to function as a SRO, including relationships with students, parents and faculty.

Methodologies

This course employs discussion, demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. The student must develop and teach a ten-minute presentation. A score of 75% on an exam is required for passing this course.

Course Coordinator

Scott Grantham

Length of Course

Five days (43 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Detention Officer Training

Detention Field Training Officer

Who Should Attend

Detention officers who will be or are assigned the responsibilities of training new detention officers during their field training periods.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed the basic **Detention Officer Certification** course.

Course Objectives

The student will be able to:

- Evaluate the performance of new detention officers.
- Utilize performance feedback, interpersonal communication skills and training skills in the interaction with the trainees.
- Successfully utilize leadership skills and attributes.

- Evaluate and counsel the new detention officer in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant, given several videotaped scenarios, must satisfactorily evaluate and document the performance of the trainee depicted therein and obtain a minimum score of 70% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Detention Officer Certification

Who Should Attend

All persons who are employed as detention officers at local confinement facilities and are required by the Sheriffs' Education and Training Standards Commission or the Criminal Justice Education and Training Standards Commission to successfully complete this course.

Course Goal

To present the basic standard operating procedures for local confinement facilities and to develop the role and responsibilities of professional detention officers.

Course Objectives

The student will be able to:

- Supervise inmates providing safety, security, meals, proper sanitation and medical care.
- Respond to medical emergencies within the facility.
- Search incoming and resident prisoners.
- Search a cell block and general areas.

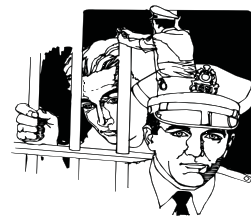
- Apply information of a prisoner's legal and constitutional rights to administrative operation of the detention facility, composition of disciplinary sanctions, use of force and civil liability to officers.
- Identify and cope with stressful situations.
- Maintain personal and detention facility security.
- Deal effectively with inmates.
- Process incoming prisoners.
- Transport prisoners safely.
- Profile characteristics of a potential suicide.
- Respond to inmates in crisis situations.
- Develop the ability to respond to a physical attack to ensure the safety of officers and inmates.
- Develop and implement emergency plans.
- Properly demonstrate the use of fire equipment.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

(CONTINUED ON NEXT PAGE.)

Detention Officer Training



Detention Officer Certification

(CONTINUED FROM PAGE 12.)

Course Requirements

Attendance is required at all class sessions. The student must score a minimum of 70% on written tests and/or practical exercises for each block and score a minimum of 70% on the final Commission-administered written exam.

Special Concerns

Uniforms are required for class unless otherwise stated. Students must also have proper gym clothes for physical assessment, physical training, and subject control techniques. Some evening sessions may be required.

Course Coordinator

Tim Fuss

**LIMIT 7 STUDENTS
PER DEPARTMENT.**

Length of Course

Twenty-four days (182 hours)

Direct Supervision

Who Should Attend

Housing unit officer and supervisors that are preparing to move from a traditional jail into a new direct supervision jail or currently operating in a direct supervision detention facility.

Course Goals

The program is designed by the National Institute of Corrections primarily for agencies preparing to move from a traditional jail into a new direct supervision jail. However, they also can be used to train newly-hired officers or newly-promoted supervisors in direct supervision jails already in operation.

Course Objectives

It covers the following topics:

- Direct supervision as a strategy to reduce negative inmate behavior and ensure the safety and security of staff, inmates, and visitors.
- Elements of the officer's role in the housing unit.
- Role of the first-line supervisor in supporting the officers and direct supervision.
- Decision making for housing officers.
- The professional, supervisory relationship between the housing officer and the inmates.
- Officer-inmate interaction.
- The officer as a role model for behavior in the housing unit.
- The assumption of rational behavior and its role in managing inmates.

- Setting and communicating expectations for inmate behavior.
- Orienting inmates to the housing unit.
- Promoting positive inmate behavior.
- Strategies for success - advice from experienced direct supervision housing officers.
- Effect of supervisor's expectations on officer performance.
- Setting expectations for officer performance and the related performance requirements.
- Communicating expectations and performance requirements.
- Supporting the officer in meeting expectations.
- Monitoring and evaluating officer performance.
- Supervisor's role and behavior in the housing unit.
- Assessing operations for consistency with direct supervision.
- Making decisions in the context of direct supervision.
- Advocating for direct supervision.

Course Requirements

Students must develop and present an Implementation Action Plan for their facility.

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Detention Officer Training

Essential Skills for New Supervisors

Who Should Attend

First line supervisors working in all areas of juvenile and adult criminal justice - from juvenile institutions to Supermax prisons, jails, probation, parole and law enforcement, or those who are interested in becoming a first line supervisor of other staff in their corrections/criminal justice setting.

Course Goal

This program is designed to support participating organizations' initiatives to prepare employees for transitioning into staff supervisory roles.

Course Objectives

The Southern Region of the National Institute of Corrections Academy's Regional Training Initiative (RTI) presents Essential Skills for New Supervisors. By using an interactive, experiential format, this 40-hour training program integrates essential supervisory skills with key leadership elements. Going beyond the "survival skills" approach to supervision training, the focus in this program is on practical and visionary leadership skills. Participants examine the impact of values (personal and organizational), ethics, and personal wellness on all of the roles a supervisor must fulfill to successfully meet the challenges that she/he must face in the ever changing world of corrections. Key focus areas include:

- Roles and responsibilities of supervisors, and the related supervisory, leadership and personal competencies.
- Assessment of personal values and vision and impact on your role as a supervisor.
- Exploration of your organization's mission, culture and stakeholders and impact on daily operations.
- Characteristics of ethical and principled behavior and practical work applications.
- Personal wellness assessment and action plan.

- Practice strategies and critical thinking skills to identify and resolve basic problems of conflict resolution, dealing with difficult people, interpersonal communication dynamics, performance assessment and coaching, counseling and discipline and conducting performance appraisals.

Methodologies

Class will be lecture/discussion based.

Course Requirements

Students must develop and present an SDP (Supervisory Development Plan).

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Detention Officer Training



First Line Supervision for Detention Supervisors

Who Should Attend

New detention supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a detention facility.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision making and creative problem solving.
- Promote ethical practices in a detention facility and create a professional detention culture.

- Complete and receive results from a personality inventory.
- Lead others through concepts of empowerment and transformation.
- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Instructor Development

Specialized Explosives and Hazardous Materials Instructor Training

Who Should Attend

Officers designated to become Explosives and Hazardous Materials instructors for their agency. Individuals must possess current criminal justice instructor certification and receive a recommendation from a certified school director or agency head.

Course Goal

To provide the knowledge and skills necessary to instruct the BLET Explosives and Hazardous Materials Emergencies, DOCC Fire Emergencies and In-Service training blocks.

Course Objectives

The student will be able to:

- Demonstrate the specialized competencies necessary to instruct in the area of explosives and hazardous materials emergencies.
- Demonstrate competencies as an Operations Level responder per NFPA 472 Standard for Professional Competence of Responders to Hazardous Materials Incidents, 2008 Edition).
- Demonstrate knowledge of the history, designs, and definition of Improvised Explosive Devices (IEDs) and their potential targets.
- Identify types and components of IEDs.
- Identify different varieties of packaged-type IEDs and secondary devices.
- Identify the goals, reasons and means of suicide/homicide bombers.
- Identify the several varieties of IEDs (VBIEDs) and warning signs of possible VBIEDs.
- Identify how each type of IED can be radio controlled, how to recognize a radio-controlled IED (RCIED), and what to do when encountering a RCIED.
- Identify what actions need to be taken, how to respond to secondary devices, along with escape routes and communications.

Methodologies

Lecture, conference, demonstration and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. Prior to registering for the course, students must include in their registration packet; a current General Criminal Justice Instructor Certification issued by the North Carolina Criminal Justice Education and Training Standards Commission or preapproved acceptable alternative listed

in the North Carolina Administrative Code; a copy of the agency's fit test for the students issued Air-Purifying Respirator; the original OSHA Respirator Medical Evaluation Questionnaire completed by the student and signed by an acceptable Medical Professional. At the conclusion of the course, students must attain a minimum of 75% on a Commission-administered final written examination in order to be eligible for certification as a specialized instructor by the Commission.

Special Concerns

PRIOR TO CLASS, students must purchase the text *Hazardous Materials for First Responders 4th Edition*. It is available from the NCJA bookstore or International Fire Service Training Association (IFSTA). TEXT BOOKS ARE NOT AVAILABLE FOR PURCHASE ON THE FIRST DAY OF CLASS. If a student arrives without the required book, they will not be allowed to attend the course.

Students must provide, for testing and practical exercises, an Air-Purifying Respirator with training cartridge issued by the student's agency. Prior to the beginning of the course, the student **MUST** provide a copy of the agency's fit test for the issued Air-Purifying Respirator. The student **MUST** complete the OSHA Respirator Medical Evaluation Questionnaire and have it evaluated and signed by an appropriate medical professional. Upon completion of this form by the student and medical professional, the **ORIGINAL** must be mailed to the Course Coordinator, along with all other required documents, at the address below.

THE FOLLOWING DOCUMENTS MUST BE RECEIVED BEFORE THE STUDENT CAN BE ENROLLED:

- Completed NCJA written endorsement to attend Specialized Instructor or SMI Training form.
- Copy of General Criminal Justice Instructor Certification or Approved Alternative.
- Copy of the fit test by their agency for the student's Air-Purifying Respirator.
- **ORIGINAL COMPLETED** OSHA Respirator Medical Evaluation Questionnaire signed by an appropriate Medical Professional.

ATTN: Janet Dunn
North Carolina Justice Academy
PO Box 99, Salemburg, NC 28385

Course Coordinator

Gary E. Dudley

Length of Course

Nine days (74 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Instructor Development



General Instructor Training

Who Should Attend

Criminal justice personnel planning to teach in any course mandated by either the Criminal Justice Education and Training Standards Commission or the Sheriffs' Education and Training Standards Commission are required to successfully complete this course and apply for certification as a probationary general instructor. To become a probationary general instructor, applicants must have a minimum of four years of practical criminal justice experience.

Course Goal

To provide the information necessary to competently research, plan, prepare, present and evaluate a block of instruction in accordance with the ISD Model.

Course Objectives

The student will be able to:

- Teach an 80-minute block of instruction.
- Develop a lesson plan for the 80-minute block of instruction.
- Construct a test appropriate to the 80-minute block of instruction.
- Complete a written examination.

Methodologies

This course employs discussion, programmed text, demonstration and practice.

Course Requirements

Attendance is required at all class sessions. The student must teach an 80-minute block of instruction, develop a lesson plan for the 80-minute block of instruction, and construct a test appropriate to the 80-minute block of instruction.

Special Concerns

Students should bring any special clothing, equipment, references or other materials necessary to enable them to research, write, type and present an 80-minute block of instruction on a criminal justice related topic. Students can expect to spend a number of hours at night preparing lesson plans and audio-visual aids, as well as practicing for their 80-minute presentation. **Students should have strong skills in Microsoft Word and should be familiar with Microsoft PowerPoint.**

Students will be issued a laptop for use in developing their lesson plan. This laptop will have Word 2010. A USB Flash Drive is required, and it is recommended that the student bring a wireless mouse.

Course Coordinator

Leila Humphries

**LIMIT 1 STUDENT
PER DEPARTMENT.**

Length of Course

Ten days (78 hours)

Instructor Training Orientation (Web-based)

Who Should Register

All school directors, instructors and evaluators who will be participating (teaching/evaluating) in the offering of the **General Instructor Training** course under the auspices of the North Carolina Criminal Justice Education and Training Standards Commission.

Course Goal

To prepare certified instructors to deliver blocks of instruction and evaluate student performance in the General Instructor Training course.

Course Objectives

The student will be able to:

- Teach assigned blocks of instruction from the approved lesson outline using appropriate instructional strategies and required equipment.
- Evaluate the 10-minute, 30-minute, and 80-minute presentations required in **General Instructor Training**, utilizing the correct evaluation form and criteria.
- Evaluate lesson plans using the standards established by the General Instructor Training course.

Methodologies

This course is taught completely online. The course will utilize online streaming video, e-mail and fax technologies to facilitate the learning process. The course is instructor-led, but completely asynchronous.

(CONTINUED ON NEXT PAGE.)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Instructor Development

Instructor Training Orientation (Web-based)

(CONTINUED FROM PAGE 17.)

Course Requirements

The student is required to evaluate the following: a 10-minute and 30-minute presentation and an 80-minute lesson plan with accompanying test questions. The student is required to achieve a score of 75% on the post-test for successful completion of the course.

Special Concerns

1. In order for you to register for this course, we must receive from a School Director of Instructor Training a written confirmation that you will be teaching or evaluating for them in a Commission-approved **General Instructor Training** Course. This

confirmation must be given in the form of a letter signed by a certified School Director. Along with this letter, you must submit a copy of your current instructor certification. Both items must be submitted via fax (828-685-9933) to the attention of Leila Humphries.

2. Students must have access to the Internet, an e-mail account and access to either a fax machine or scanner. This course relies heavily on the use of streaming video – high-speed Internet access is highly recommended.

Course Coordinator

Leila Humphries

Course Credit

Twenty-four hours

LIDAR Instructor Recertification

TEICP Accredited Course

Who Should Attend

LIDAR instructors seeking recertification under NCAC 9B.0239. Individuals must have successfully completed the **RADAR Instructor Recertification** course prior to entering **LIDAR Instructor Recertification**.

Course Goal

To improve the effectiveness or speed enforcement through the proper and efficient use of LIDAR speed measurement instruments. To maintain and enhance the knowledge and skills necessary to instruct the **LIDAR Operator Training** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific LIDAR instruments in accordance with criteria specified on a standardized performance evaluation form.
- Identify specific LIDAR instruments and describe their major components and features.

- Identify laws, court rulings, regulations, policies, and procedures affecting LIDAR speed measurement and speed enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs lecture, demonstration and field practice.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in all motor-skill testing areas.

Special Concerns

Students must provide a LIDAR instrument for testing and practical exercises. Class will begin at 8:00 a.m.

Course Coordinator

Dan Worley

Length of Course

One day (5 hours)

Instructor Development



LIDAR Instructor Training

TEICP Accredited Course

Who Should Attend

Officers designated to become LIDAR instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, possess a current and valid LIDAR operator certification, and be currently certified as a RADAR instructor.

Course Goal

To provide the knowledge and skills necessary to instruct the **LIDAR Operator Training** course.

Course Objectives

The student will be able to:

- Describe the basic principles of LIDAR speed measurements.
- Acquire and demonstrate basic skills in testing and operating specific LIDAR instruments in accordance with criteria specified on a standardized performance evaluation form.
- Identify specific LIDAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting LIDAR speed measurement and speed enforcement.

- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to LIDAR speed measurement and enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge at the "operator" level. Students must also demonstrate 100% competence in the setup, test for accuracy and operation of a LIDAR instrument currently in use and approved in North Carolina in accordance with criteria specified on a standardized performance evaluation form. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas.

Special Concerns

Students must provide a LIDAR instrument for testing and practical exercise purposes.

Course Coordinator

Dan Worley

Length of Course

Three days (22 hours)



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Instructor Development

Private Protective Services Firearms Instructor

Who Should Attend

Private Protective Services trainers who have received a favorable recommendation from their employing licensee or from a Dean of Continuing Education at a Community College and will be instructing the firearms block of instruction for Private Protective Services. To attend this course, students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-788-5320 and ask for the Training Officer.

Course Goal

To provide the knowledge and skills necessary to instruct the firearms block of instruction for the Private Protective Services Board.

Course Objectives

The student will be able to:

- Conduct firearms qualification and training of PPS approved courses of fire.
- Train PPS Officers in the nomenclature, fundamentals of shooting, maintenance, cleaning and inspection of the handgun and shotgun.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first aid for medical emergencies on the firing range.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Course Requirements

Individuals must have successfully completed the **PPS Unarmed Trainer Course** and the prequalification prior to entering **PPS Firearms Instructor Training** (this is waived if the student is a Criminal Justice Firearms Instructor). Individuals must be 21 years of age or more and must possess a high school diploma or a GED. Additionally, individuals must have at least one year of supervisory experience in security, the military or in law enforcement. Attendance is required at all class sessions. On the first day of class, the student must demonstrate proficiency with a handgun by qualifying twice in three

attempts with a minimum score of 90%. Students must demonstrate the ability to safely operate a range and conduct courses of fire for PPS. Students must attain a minimum score of 75% on the final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection, duty handgun and duty shotgun (if applicable), uniform type holster and magazine carriers. Ammunition should include 1500 rounds of duty/ballistic equivalent ammunition for the handgun and 50 rounds of slugs and buckshot for the shotgun. Other necessary equipment includes duty flashlight, whistle and stopwatch, gun cleaning equipment, eye and ear protection, a clipboard and a billed hat or cap. Students will be required to work on the range at night.

Course Coordinator

Chad Thompson

Length of Course

Five days (40 hours)



Instructor Development



Private Protective Services Firearms Instructor Recertification

Who Should Attend

Private Protective Services instructors who are in need of re-qualifying within the required two-year period set forth by the Private Protective Services Board. To attend this course, students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-788-5320 and ask for the Training Officer.

Course Goal

To ensure that PPS Firearms Instructors are capable of qualifying with at least 90% on the pistol or revolver, two out of three attempts, day and night.

Course Objectives

The student will be required to fire the pistol and/or the revolver qualification course, day and night, and qualify with at least a 90%, two out of three attempts, day and night.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Special Concerns

Students should bring comfortable and practical clothing for training, including rain protection, a billed cap and eye and ear protection. The student should bring their duty pistol and/or revolver, 300 rounds of duty/ballistic equivalent ammunition each and duty holster and ancillary equipment. Also, if necessary, bring their duty shotgun and 20 rounds each of slug and buckshot.

Course Coordinator

Chad Thompson

Length of Course

One day (10 hours)

RADAR Instructor Recertification

TEICP Accredited Course

Who Should Attend

RADAR instructors seeking recertification under NCAC 9B.0218.

Course Goal

To maintain and enhance the skills necessary to instruct the **RADAR Operator** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific RADAR instruments.
- Identify specific RADAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies and procedures affecting RADAR speed measurement and speed enforcement.

- Teach students in the performance of the objectives listed above.

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing.

Special Concerns

Students must bring a RADAR unit capable of dual antenna and same direction upon which to be road tested and a vehicle for use during testing.

Course Coordinator

Dan Worley

Length of Course

Three days (22 hours)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Instructor Development

Rapid Deployment Instructor Training

Who Should Attend

Departmental/Agency instructors who have a background in conducting practical exercises in officer safety/survival training and/or SWAT tactics. Current General Instructor Certification and a valid CPR card are required. **Copies of each must be submitted with application.**

Course Goal

The actual incidence and perceived fear of epic school and public venue violence is escalating across the country. North Carolina is not immune to this threat. This train-the-trainer course is designed to prepare agency instructors to deliver a program geared to patrol officers that will enable them to tactically and effectively stop the killing of innocent parties in an active shooter incident. The rapid deployment model being taught has direct application to other high-threat situations in public areas as well.

Course Objectives

The student will be able to:

- Demonstrate the ability to effectively respond to an active shooter utilizing the proper safety techniques and tactical procedures presented during class.
- Using a pre-designed practical skills check-off sheet, demonstrate the ability to provide both positive and negative feedback concerning student performance and ability in the above listed techniques and procedures.
- Design, implement and evaluate safe rapid deployment exercise scenarios determining role players, functional facilities, ammunition, and weapons.
- Decipher the legal and philosophical issues concerning the rapid deployment model presented in class.
- Given the course materials, plan, coordinate, and successfully deliver the Rapid Deployment training course materials to BLET and/or in-service training personnel.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must obtain a score of 80% on a written examination and successfully demonstrate proficiency during the practical exercise and feedback sessions. There is potentially one evening session for practical exercises in a public school building setting. Students must bring duty equipment which includes weapon, handcuffs, flashlight, ballistic vest, whistle, and clipboard. No live ammo will be introduced into the training environment. Bring civilian clothes for scenarios.

Course Coordinator

Floyd Yoder

Length of Course

Three days (24 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Instructor Development



Specialized Driver Instructor Prequalification

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Driver Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Driver Instructor Training**. Therefore, this course is an extension of **Specialized Driver Instructor Training**. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Driver Instructor Training**.

Instructors who will instruct driving in **Basic Law Enforcement Training (BLET)**. Prior to entering the **Specialized Driver Instructor** course, each applicant shall:

- (1) have completed the criminal justice general instructor training course and be currently certified as a General Instructor or Probationary General Instructor by the Commission;
- (2) **present a written endorsement by either**
 - (A) **a certified school director indicating the student will be utilized to instruct driving in Basic Law Enforcement Training Courses; or**
 - (B) **a department head, certified school director, or in-service training coordinator, indicating the student will be utilized to instruct driver training in the "Law Enforcement Officer's Annual In-Service Training Program"; and**
- (3) possess a valid operator driver's license;
- (4) maintain a safe driving record where no more than four points have been assigned against the driving record within the past three years; a driving history must be submitted on the student to establish meeting this requirement - a DCI printout cannot be accepted.

Students must present a driver history statement from the State Division of Motor Vehicles dated within 120 days of the beginning date of the course/prequal.

Course Goal

To ensure that instructors attending **Specialized Driver Instructor Training** are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in driving the seven **Basic Law Enforcement Training**

(**BLET**) driving course exercises attaining a minimum score of 85% on two out of three attempts on the Off-set Land Maneuver, Serpentine and Precision Exercises during daylight; 85% on two out of three attempts on the Precision Exercise during nighttime; 85% on two five-minute attempts on the Emergency Response and Pursuit Exercises, one daytime, one nighttime, a passing score on two out of three attempts on all phases of the Fixed Radius Curve and Evasive Action Exercises.

Special Concerns

Day and night driving will be required. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all "unsecured" equipment from their vehicle prior to course attendance. **It is recommended that each student practice driving on the BLET driving courses prior to attending.** The Academy driving pad will be available for practice prior to the course start date, but there are restrictions that apply. Questions should be forwarded to the course coordinator.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification. Scores achieved during prequalification are valid for only 12 months.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

Dan Worley

Length of Course

One day (0 hours)

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Click on Available Training on the upper right side.



Instructor Development

Specialized Driver Instructor Training

TEICP Accredited Course

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who will instruct driving in **Basic Law Enforcement Training (BLET)**. Prior to entering the **Specialized Driver Instructor** course, each applicant shall:

- (1) have completed the criminal justice general instructor training course and be currently certified as a General Instructor or Probationary General Instructor by the Commission;
- (2) **present a written endorsement by either**
 - (A) a certified school director indicating the student will be utilized to instruct driving in **Basic Law Enforcement Training Courses**; or
 - (B) a department head, certified school director, or in-service training coordinator, indicating the student will be utilized to instruct driver training in the “**Law Enforcement Officer’s Annual In-Service Training Program**”; and
- (3) possess a valid operator driver’s license;
- (4) maintain a safe driving record where no more than four points have been assigned against the driving record within the past three years; a driving history must be submitted on the student to establish meeting this requirement - a DCI printout cannot be accepted.

Students must present a driver history statement from the State Division of Motor Vehicles dated within 120 days of the beginning date of the course/prerequisite.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.

Course Goal

To provide the knowledge and skills necessary to instruct driving in **Basic Law Enforcement Training (BLET)**.

Course Objectives

The student will be able to:

- Conduct a before-operation inspection of a vehicle.
- Negotiate a motor vehicle through seven mandated BLET driving courses.
- Set-up, supervise and score students on the seven mandated BLET courses, which are: Serpentine, Fixed Radius Curve, Precision, Off-set Lane Maneuver, Evasive Action, Emergency Response and Pursuit.
- Identify major engine and automobile components.
- Recognize and identify common mechanical problems.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to construct the seven **Basic Law Enforcement Training (BLET)** driving course exercises using traffic cones and measuring tapes.

Special Concerns

It is recommended that each student practice driving on the BLET driving courses prior to coming. There will be several night sessions. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all “unsecured” equipment from their vehicle prior to course attendance.

Course Coordinator

Dan Worley

Length of Course

Ten days (88 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

Instructor Development



Specialized Firearms Instructor Prequalification

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Firearms Instructor Training**. The testing required with this course replaces the testing which, in the past, has been done on the first day of the **Specialized Firearms Instructor Training** course. Therefore, this course is an extension of Specialized Firearms Instructor Training. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Firearms Instructor Training**. Instructors must submit a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education and Training and Standards Division.

Course Goal

To ensure that instructors attending **Specialized Firearms Instructor Training** are prequalified.

Course Requirements

The student will be required to fire the handgun BLET qualification course, day and night, and attempt to qualify with at least a score of 92% with their duty handgun, two out of three attempts.

Special Concerns

Students should bring comfortable and practical clothing for outside training and bring rain protection. The student should also bring their duty handgun with duty holster and ancillary equipment and 300 rounds of duty/ballistic equivalent pistol ammunition. Also, bring eye and ear protection and a billed cap. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable. Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless of their current duty assignment. Duty weapons MUST be the department-issued weapon. NO PERSONAL WEAPONS.**

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

Chad Thompson

Length of Course

One day (0 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



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Instructor Development

Specialized Firearms Instructor Training

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director/In-Service Training Coordinator and will be instructing firearms in **Basic Law Enforcement Training (BLET)** and instructors who are recommended by their agency head as instructing in-service firearms training and requalification as established by the NC Criminal Justice Education and Training Standards Commission and the North Carolina Sheriffs' Education and Training Standards Commission.

Course Goal

To provide the knowledge and skills necessary to instruct firearms in **Basic Law Enforcement Training (BLET)** or to instruct in-service firearms training and requalification.

Course Objectives

The student will be able to:

- Conduct firearms qualification on Commission-approved courses of fire.
- Design and administer combat shooting courses.
- Train officers in the nomenclature, fundamentals of shooting, maintenance and cleaning and inspection of the handgun, shotgun and rifle.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first-aid for medical emergencies on the range.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Individuals must have successfully completed the **Instructor Training** course prior to entering **Specialized Firearms Instructor Training**. **This document must be submitted with the course application.** Attendance is required at all class sessions. Students must demonstrate the ability to operate a range safely and conduct the course of fire for all **Basic Law Enforcement Training**

(**BLET**) approved courses of fire. Students must attain a minimum score of 75% on the Commission-administered written final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection. Duty handgun, duty shotgun, or rifle, duty type revolver with holster if available and uniform holster and belt with magazine carriers, etc., are required. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable. Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless of their current duty assignment. Duty weapons MUST be the department-issued weapon. NO PERSONAL WEAPONS.**

Ammunition should include: 1500 rounds of duty/ ballistic equivalent ammunition for the duty handgun, 50 slugs, 50 rounds .00 buckshot, 100 rounds birdshot, 200 rounds of 5.56 ammo regardless of whether you bring a shotgun or rifle. Other necessary equipment includes: duty flashlight, whistle, stopwatch, handgun cleaning equipment, ear protection, eye protection, billed hat or cap and clipboard. Students will be required to work on the range a minimum of three nights.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Course Coordinator

Chad Thompson

Length of Course

Ten days (81 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Instructor Development



Specialized Physical Fitness Instructor Prequalification

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Physical Fitness Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Physical Fitness Instructor Training** course. Therefore, this course is an extension of **Specialized Physical Fitness Instructor Training**. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Physical Fitness Instructor Training**. Instructors must submit the endorsement form with the proper signature, a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education Training and Standards Division, and a PT medical form dated within a year of the class date.

Course Goal

To ensure that instructors attending **Specialized Physical Fitness Instructor Training** are prequalified.

Course Requirements

The student will be required to complete the Police Officer Physical Abilities Test (POPAT) in six minutes or less ($\leq 6:00$) for Scenario #1 and three minutes or less ($\leq 3:00$) for Scenario #2. Students will be given a minimum of a

ten minute rest period between. Additionally, a physical assessment will be administered, and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Students must bring athletic clothes, good running shoes, extra towels and their duty issued ballistic vest.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

John Combs

Length of Course

One day (0 hours)



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Instructor Development

Specialized Physical Fitness Instructor Training

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing physical fitness in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course prior to entering the **Specialized Physical Fitness Instructor Training** course or qualify for a special exception from the NC Criminal Justice Education and Training Standards Division.

Course Goal

To provide the knowledge and skills necessary to instruct physical fitness training in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**.

Course Objectives

The student will be able to:

- Administer fitness tests and assess cardiovascular abilities, body composition, muscular strength, muscular endurance and flexibility.
- Prepare exercise programs for **BLET**, **DOCC**, and in-service personnel.
- Advise students of a nutritional awareness program.
- Design and administer a physical fitness program that minimizes injury, maximizes performance and reduces training liability problems.

Methodologies

This course employs lecture, discussion, practical exercises and workout sessions.

Course Requirements

Attendance is required at all class sessions. Students must be able to complete a daily rigorous exercise schedule, demonstrate the ability to conduct fitness assessments and profiles, and design exercise programs to complete the course.

Special Concerns

Students must bring a calculator, athletic clothes, good running shoes, extra towels, and duty issued ballistic vest.

According to NC Administrative Code 12 NCAC 09B .0233 SPECIALIZED PHYSICAL FITNESS

INSTRUCTOR TRAINING: Each applicant for specialized physical fitness training shall:

- (1) Qualify through one of the following three options:
 - (A) have completed the criminal justice general instructor training course; or
 - (B) hold a current and valid North Carolina Teacher's Certificate and hold a minimum of a baccalaureate degree in physical education and be actively teaching in physical education topics; or
 - (C) be presently instructing physical education topics in a community college, college or university and hold a minimum of a baccalaureate degree in physical education; and
- (2) present a written endorsement by a school director indicating the student will be utilized to instruct physical fitness in Basic Law Enforcement Training Courses; or present a written endorsement by a certified school director, or in-service training coordinator indicating the student will be utilized to instruct physical fitness for the "Law Enforcement Officers' In-Service Training Program"; and
- (3) present a letter from a physician stating fitness to participate in the course.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

It is the applicant's responsibility to ensure that each of these items is on file with the NC Justice Academy. If any of the above required items is missing from the applicant's file, the applicant will NOT be enrolled in the course.

Course Coordinator

John Combs

Length of Course

Nine days (58 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

Instructor Development



Specialized Subject Control/ Arrest Techniques Instructor Prequalification

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Subject Control/Arrest Techniques Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Subject Control/Arrest Techniques Instructor Training**. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Subject Control/Arrest Instructor Training**. Instructors must meet and submit both pages of the NCJA application with the proper signatures on **both** pages, a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education and Training and Standards Division, and a SCAT medical form dated within a year of the class date.

Course Goal

To ensure that instructors attending **Specialized Subject Control/Arrest Techniques Instructor Training** are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in the techniques in the **Basic Law Enforcement Training (BLET) Subject Control/Arrest Techniques** and the **Detention Officer Certification (DOCC) Subject Control Techniques** lesson plans. Additionally, a physical assessment will be administered, and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attachment equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer

have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

John Combs

Length of Course

One day (0 hours)



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Instructor Development

Specialized Subject Control/ Arrest Techniques Instructor Training

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in the **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course.

Course Goal

To provide the knowledge and skills necessary to instruct Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in **Detention Officer Certification (DOCC)**.

Course Objectives

The student will be able to:

- Explain common injuries that may occur during subject control/arrest techniques training and the basic steps of first-aid treatment for these injuries.
- Explain the importance of being physically fit and demonstrate the ability to maintain a regular exercise program.
- Explain the necessity of safety guidelines and demonstrate safety methods relative to subject control/arrest techniques instruction.
- Demonstrate the ability to successfully teach students the mandated subject control/arrest techniques curriculum and when these methods should be appropriately applied.
- Explain and demonstrate various equipment and methods which will enhance the student's realistic practical training.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to teach all techniques

utilized in the **BLET Subject Control/Arrest Techniques** lesson plan.

Students must successfully complete a practical skills evaluation of the subject control/arrest techniques methods.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes, and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attached equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

According to NC Administrative Code 12 NCAC 09B .0232 SPECIALIZED SUBJECT CONTROL ARREST TECHNIQUES INSTRUCTOR TRAINING:

Each applicant for specialized subject control/arrest techniques instructor training shall:

- (1) have completed the criminal justice general instructor training course;
- (2) present a letter from a licensed physician stating the applicant's physical fitness to participate in the course;
- (3) present a written endorsement by a certified school director indicating the student will be utilized to instruct subject control arrest techniques in Basic Law Enforcement Training Courses; or

(CONTINUED ON NEXT PAGE.)



Instructor Development



Specialized Subject Control/ Arrest Techniques Instructor Training

(CONTINUED FROM PAGE 30)

- (4) present a written endorsement by a department head, certified school director, or in-service training coordinator indicating the student will be utilized to instruct Subject Control Arrest Techniques for the "Law Enforcement Officers' In-Service Training Program."

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal

Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

It is the applicant's responsibility to ensure that each of these items is on file with the NC Justice Academy. If any of the above required items is missing from the applicant's file, the applicant will NOT be enrolled in the course.

Course Coordinator
John Combs

Length of Course
Ten days (75 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

Time-Distance Instructor Recertification

TEICP Accredited Course

Who Should Attend

Instructors seeking recertification under NCAC 9B.0219. Individuals must have successfully completed the **RADAR Instructor Recertification** course prior to entering **Time-Distance Instructor Recertification**.

Course Goal

To maintain and enhance the skills necessary to instruct the time-distance speed measurement instrument programs.

Course Objectives

The student will be able to:

- Demonstrate basic skills in calibrating and operating specific time-distance instruments.
- Identify specific time-distance instruments and techniques used by the trainee's agency and describe their major components, features, and functions.
- Identify laws, court rulings, regulations, policies, and procedures affecting time-distance speed measurement and speed enforcement.

- Demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form.
- Demonstrate 100% competence on 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs lecture and practical application.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing.

Special Concerns

Students must bring a time-distance instrument and vehicle for use during testing and certification.

Course Coordinator
Dan Worley

Length of Course
Two days (10 hours)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Investigation

Advanced Child Death Investigation

CICP Accredited Course

Who Should Attend

Sworn personnel from law enforcement agencies and prosecutors who are involved in the investigation and prosecution of child fatalities.

Course Goal

To offer students the knowledge necessary to pursue appropriate charges on child death cases.

Course Objectives

Students will be able to:

- Develop a complete understanding of statutes as they pertain to child abuse and neglect, from misdemeanors through first degree/felony murder.
- Enhance their ability to develop arguments for which charges to file.

- Develop a complete understanding of how the statutes apply through intensive case analysis.

Methodologies

The student will review and understand investigative techniques in nationally recognized major cases.

Course Requirements

Attendance is required at all class sessions. **Child Death Investigation** is a prerequisite for attendance at the discretion of the course coordinator.

Course Coordinator

Russell Strickland

Course Instructor

Lisa Mayhew

Length of Course

One day (8 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Background Investigations

CICP Accredited Course

Who Should Attend

Those assigned and responsible to conduct pre-employment background investigations of new employees.

Course Goal

To provide law enforcement professionals responsible for conducting background investigations the information needed to successfully perform the investigation.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with information received during the instructional period when conducting an applicant investigation:

- Apply the job requirements as required by the NC Criminal Justice Education and Training Standards Commission or NC Sheriffs' Education and Training Standards Commission.
- Conduct background-related interviews utilizing questions which will elicit accurate information regarding persons applying for law enforcement positions.

- In order to effectively hire qualified individuals into the law enforcement profession and to avoid violating employment related laws, recognize various laws and legal issues pertaining to employment background investigations.
- Utilize appropriate sources of information to verify or develop information regarding applicants.
- Discuss the psychological dimension relating to the background investigations, including a discussion of the battery of psychological testing given to applicants as well as red flags to be aware relating to applicant psychological suitability for a law enforcement position.
- Discuss the ramifications to an agency as a result of an improper background investigation or the withholding of information on an applicant to another agency.
- Demonstrate during a practical exercise the ability to collect accurate information and present the findings about a particular applicant.

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Investigation



Background Investigations

CICP Accredited Course

(CONTINUED FROM PAGE 32.)

Methodologies

This course employs lecture, class discussion, an in-depth practical exercise (students will conduct an actual background investigation to be turned in at the end of the week).

Course Requirements

- Students must complete an actual background investigation using the information provided in this training.

- Students will be expected to conduct extensive work after normal class hours in order to complete this assignment.
- Students must bring a pending background investigation file from a current applicant in order to complete this assignment.

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Basic Narcotics Investigation

CICP Accredited Course

Who Should Attend

An investigator beginning a career as a narcotics/VICE investigator or any officer pursuing a career as narcotics/VICE investigator.

Course Goal

This 32-hour course combines both lecture and practical exercises. The course is broken up into six main categories: Informants, Asset Forfeiture, Undercover, Intelligence, Evidence and Operational Planning. The student will have class discussion and lecture on each subject as well as daily practical exercises that will allow the officer to gather hands on experience.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Properly handle confidential informants.
- Correctly conduct surveillance.
- Properly handle and package evidence.
- Confidently conduct undercover operations.
- Understand at a basic level asset forfeiture.
- Effectively coordinate an operational plan.

Methodologies

This course employs lecture, class discussion, and practical exercises.

Course Requirements

Attendance is required at all class sessions. A written examination will be given at the conclusion of training, and participants must obtain a minimum score of 70% to successfully complete the course. Course will begin at 8:00 am each morning unless modified by the instructor.

Special Concerns

This program is hosted by the NC Justice Academy. The course will focus around basic narcotics investigations, dealing with informants and asset forfeiture. Students are requested to bring an unmarked vehicle, binoculars, civilian clothes and some type of camera for practical exercises. If you are serious about becoming an aggressive, proactive, productive narcotics investigator, this class will prove both challenging and rewarding to you.

Course Coordinator

Russell Strickland

Course Instructor

Jason Reid

Length of Course

Four days (32 Hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATES

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Investigation

Chemical Processing and Advanced Photography

CICP Accredited Course

Who Should Attend

Individuals assigned to Crime Scene Investigation Units, criminal investigators, and those new to investigations.

Course Goal

To provide the crime scene technician with basic chemical processing techniques to better locate, collect, preserve and document evidence found at crime scenes, as well as, provide training in advanced photographic techniques to record the processed evidence for documentation, comparison and evidentiary purposes.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Identify the concepts of chemical development in fingerprint location and development.
- Establish evidentiary potential of hidden evidence at crime scenes.
- Locate and properly document hidden evidence utilizing chemical processing techniques.
- Demonstrate evidence documentation and collection procedures as it relates to chemical processing and photography.

- Demonstrate appropriate photographic techniques for recovery of luminescent fingerprint patterns found at crime scenes.
- Develop latent and biological evidence utilizing a variety of chemical techniques and varying media substance.

Methodologies

This course employs lecture, conference, case examinations and an analytical exercise.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Special Concerns

This course employs the use of chemicals, and students are encouraged to bring any respiratory protective devices they currently use, as well as, any forensic light source that they and their agency currently employ. Students are requested to bring their department-issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

Five days (40 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



DATES

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Investigation



Child Death Investigation

CICP Accredited Course

Who Should Attend

Law enforcement officers, investigators, attorneys, medicolegal investigators, crime scene technicians, fire/rescue and emergency management personnel, and other agency personnel involved in the response to or investigation of child deaths.

Course Goal

To provide the participants with the knowledge and skills necessary to effectively participate in and/or conduct a thorough child death investigation to include: causes of death, collaborative working relationships, and scene investigations.

Course Objectives

The student will be able to:

- Classify the different causes of death for children and identify the extent of investigation warranted for each.

- Identify and interpret injuries in child abuse homicides.
- Identify agencies involved in investigating child deaths and their respective roles.
- Explain the process for conducting a complete scene investigation for a child death.

Methodologies

This course employs lectures, case examinations, and practical exercises.

Course Requirement

Attendance is required at all class sessions.

Course Coordinator

Russell Strickland

Course Instructor

Lisa Mayhew

Length of Course

Two days (16 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Crime Scene Investigation

CICP Accredited Course

Who Should Attend

Patrol officers, investigators and other persons responsible for crime scene processing, evidence collection and evidence submission.

Course Goal

To provide the knowledge and skills necessary to process crime scenes for physical evidence. This will include the basic procedures necessary for the protection of the crime scene, location of physical evidence, collection of the evidence and submission of the evidence to the crime laboratory.

Course Objectives

The student will be able to:

- Secure and protect the crime scene.
- Document a crime scene through sketching and photography.
- Collect, package and transmit various types of physical evidence to the crime laboratory.

Methodologies

This course employs lecture/discussion and extensive practical exercises.

Course Requirements

Attendance of 100% is required at all class sessions.

Students are required to participate in all practical exercises. A minimum score of 75% must be achieved on the written final exam.

Special Concerns

Bring comfortable clothing for both inside and outside activities. Class will begin at 8:00 a.m. unless otherwise directed by the instructor. Students are requested to bring their department-issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

Ten days (80 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

DATES

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Investigation

Criminal Intelligence and Analysis

CICP Accredited Course

Who Should Attend

Law enforcement officers, investigators, supervisors and managers.

Course Goal

To develop use of criminal intelligence systems and analysis in local law enforcement agencies, to make local law enforcement agencies aware of latest sources of criminal intelligence data, and to provide local law enforcement with additional tools to solve crimes in their jurisdictions.

Course Objectives

The student will be able to:

- Define information, crime analysis, and criminal intelligence.
- Recall history of criminal intelligence efforts and identify related models of developing criminal intelligence and analysis.
- Identify data sources for collecting crime information.

- Identify data collection problems and determine the best practices for correcting these problems.
- Analyze data to develop actionable criminal intelligence.
- Produce presentations of analysis of criminal intelligence.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Special Concerns

Students must have a working knowledge of Microsoft Word and Excel.

Course Coordinator

Charles Rambeau, Jr.

Length of Course

Three days (24 hours)



Investigation



Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography

CICP Accredited Course

Who Should Attend

Law enforcement officers and investigators who are responsible for investigating and photographing child trauma.

Course Goal

To enhance the ability of investigators to document trauma sometimes observed on the bodies of maltreated children. Students will learn to capture images with the more sensitive infrared and ultraviolet photography equipment provided by the Academy.

Course Objectives

The student will be able to:

- Explain why infrared and ultraviolet photography may benefit medical personnel, investigators and the “trier of the fact” examining child abuse.
- Explain the factors which allow a photograph to be admitted as evidence in a legal proceeding.
- Identify the legal standing required for investigators to photograph someone under the age of 18.

- List the proper ways to document images captured with photographic equipment.
- Capture properly composed, focused and exposed images with the Fuji IS Pro Digital Single Lens Reflex Camera using infrared and ultraviolet techniques.
- Preserve and develop a portfolio of images for future reference containing normal, ultraviolet and infrared images.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the student must demonstrate proper photographic technique by assembling a portfolio containing ultraviolet and infrared images using the equipment provided by the Academy.

Students must complete a written examination achieving a minimum score of 70%.

Course Coordinator

Ross Robinson

Length of Course

Three days (24 hours)



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Investigation

General Criminal Investigations

NEW!

Who Should Attend

This course is designed for law enforcement officers assigned to the investigations section of their agency or for those tasked with the responsibility of conducting felony criminal investigations.

Course Goal

This course is intended as a foundational course that will teach the student broad yet fundamental investigative procedures. The material covered will provide the knowledge and skills necessary to conduct a thorough criminal investigation beginning with the initial law enforcement response and ending with a successful prosecution.

Course Objectives

- Discuss the methodology of a successful criminal investigation.
- Discover theories associated with criminal cognition.
- Identify the characteristics of a successful investigator.
- List the ways in which an investigative narrative is used to determine the truth.
- Identify the preliminary investigative procedures required in any investigation.
- Discuss crime scene tasks and areas of responsibility for the lead investigator.
- Explore the proper techniques for interaction with the media.
- List considerations for when a suspect is in custody at the investigators arrival on scene.
- Discuss techniques utilized in developing investigative leads.
- Learn the proper steps in collecting a statement from a person involved in an investigation.
- Examine some of the basic steps in the interview process.
- Name several of the common actions done in the follow-up portion of an investigation.
- Identify the necessary considerations of working with informants.
- Discuss evaluating and tracing the suspect along with documenting negative evidence.

- List valuable investigative resources.
- Discover the proper techniques used in case file preparation and report writing.
- Examine data collected from a survey submitted by District Attorneys from across the state.
- Discuss concerns associated with trial preparation and testifying in court.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all sessions. Students must achieve a minimum score of 70% on a written test which will be given at the conclusion of the course.

Course Coordinator

Russell Strickland

Length of Course

Five Days (40 Hours)



Investigation



Human Trafficking Protocol Training for Law Enforcement

CICP Accredited Course

Who Should Attend

Officers, investigators, supervisors, victim-witness coordinators and anyone else who interacts with possible victims of human trafficking while responding to or investigation of calls for service.

Course Goal

To provide the knowledge and skills necessary to identify the unique dynamics of human trafficking. To provide the knowledge and skills necessary to serve victims of human trafficking and formulate an effective response and investigation based on the best recommended practices.

Course Objectives

The student will be able to:

- Define human trafficking according to federal and state law.
- Compare and contrast human trafficking and human smuggling.

- Define and describe the dynamics of human trafficking and their traumatic effects upon victims.
- Identify various forms of exploitation associated with human trafficking.
- Discuss strategies for victim identification.
- Identify and discuss methods of effective response and investigation of human trafficking.
- Identify and discuss possible assistance for victims.
- Identify and discuss possible resources for law enforcement.
- Identify visa provisions for human trafficking victims and actions required of law enforcement in these actions.

Methodologies

This course will be delivered in the traditional classroom lecture/discussion method, with supplemental audio/visual materials.

Course Requirement

Students must attend all class meetings.

Course Coordinator

Jennifer Fisher

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Length of Course

One-half day (4 hours)

Identification of Fraudulent Documents

CICP Accredited Course

Who Should Attend

Law enforcement personnel, investigators and especially patrol officers, who may encounter or contact legal and illegal resident aliens during the course of their duty shift.

Course Goal

The course goal is to introduce law enforcement officers to the skills necessary to detect the characteristics of a fraudulent or altered government-issued document.

Course Objectives

The student will be able to:

- Describe the general security features appearing on most government issued documents.

- Describe the common types and forms of immigration documents utilized by terrorist groups.
- Identify a counterfeit or altered NC Department of Motor Vehicles issued document.
- Apply basic fraud detection techniques in regard to past and current immigration documents.

Methodologies

This course employs lecture, demonstration, and practical exercises.

Course Requirements

Students are asked to bring a current U.S. passport and military ID if they possess one.

Course Coordinator

Doug Robinson

Length of Course

One day (8 hours)

DATES

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Investigation

Interview and Interrogation

CICP Accredited Course

Who Should Attend

Personnel presently assigned to the investigative function of the agency.

Course Goal

To provide the technical skills necessary for effective interviewing and interrogating.

Course Objectives

The student will be able to:

- Conduct an interview of a victim or witness of a crime.
- Develop an interrogation plan.
- Conduct an interrogation of a suspect of a crime.

Methodologies

Lecture, demonstration and practical exercises are employed.

Course Requirements

Attendance is required at all class sessions. The participant must pass a written examination with a minimum score of 70%. The course focus is on the technical aspects of interviewing and interrogating. Legal issues are not part of this course. The participant should seek other foundation in the legal aspects of interviewing and interrogating.

Special Concerns

Outside reading assignments are required.

Course Coordinator

Scott Hartley

Length of Course

Five days (40 hours)

Introduction to Financial Crimes

CICP Accredited Course

Who Should Attend

Investigators and other law enforcement officers who conduct investigations related to financial impropriety.

Course Goal

To provide students with the basic knowledge and ability to identify and utilize the tools necessary to detect financial impropriety.

Course Objectives

Students will be able to:

- Correctly identify the relevant North Carolina Criminal Statutes as they pertain to financial crime investigations.
- Identify current practices being utilized by terrorist organizations to illegally fund operations at the local level.
- Identify current characteristics, profile indicators and organizational warning signs involving embezzlement, larceny, forgery, and the obtaining of property by false pretense.

- List the five sections of the standard financial report and discuss the warning signs of possible improper/illegal activity.
- Define the seven fundamental actions used to mislead auditors through the use of questionable financial practices and the warning signs used to detect those tricks.
- Correctly identify the best practices for seizing electronic evidence.

Methodologies

This course utilizes lecture, demonstration, case studies and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to complete the practical exercises and academic assignments given throughout the course. Outside reading assignments are required.

Course Coordinator

Doug Robinson

Length of Course

Three days (24 hours)

Investigation



Investigating Crimes in Long-Term Care Facilities: Voiceless Victims

CICP Accredited Course

Who Should Attend

Patrol officers, investigators, and other law enforcement personnel.

Course Goal

To provide law enforcement personnel with updated information, improved knowledge and communication techniques regarding unique situations and challenges which may present themselves in a long-term care setting.

Course Objectives

The student will be able to:

- Identify and distinguish between the various types of long-term care facilities.
- Identify and describe in writing, the regulatory agencies that oversee long-term care facilities.
- Given basic information, describe aspects of the normal aging process, and list common challenges faced by older adults, especially related to communication and potential victimization.
- Describe symptoms of mental illness that may be encountered in persons with whom officers may engage.
- Understand and explain the need for de-stigmatization of persons with mental illness and through classroom participation, demonstrate a basic ability of effective communication for the purposes of obtaining information or de-escalating conflict.
- Utilize and develop additional skills and techniques learned in class to enhance their efforts of interaction or interviewing of residents in a long-term care facility.
- Understand and explain in writing the fundamental principles of law regarding personal decision-making which includes Powers of Attorney and Guardianship.
- Identify in writing the ways that law enforcement officers can obtain a medical record without violating HIPAA.
- After lecture and discussion, explain the role of Adult Protective Services regarding allegations of abuse, neglect, and exploitation.
- Identify and list the elements of the crimes designed to protect the elderly and disabled.

Methodologies

The course employs lecture, discussion, and hands-on skill practice.

Course Requirements

Attendance is required at all class sessions. Patrol officers must bring their uniforms, and investigators must bring their duty attire for final day of class.

Course Coordinator

Russell Strickland

Instructors

Kathryn Lanier - Ombudsman Program Specialist - NC Division of Aging and Adult Services

LeShana Baldwin - APS Consultant - NC Division of Aging and Adult Services

Sharon Wilder - State Long Term Care Ombudsman - NC Division of Aging and Adult Services

Doug Thoren - Assistant Attorney General - NC Department of Justice - Medicaid Fraud Investigation Unit

Length of Course

Three days (24 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Investigation

Officer-Involved Domestic Violence

CICP Accredited Course

Who Should Attend

Law enforcement officers, investigators, and supervisors that respond to officer-involved domestic violence.

Course Goal

This course examines the unique dynamics and the impact that officer-involved domestic violence has on the officer and its agency. In addition, the course discusses various tactics used by perpetrators to control and manipulate their victims. Policies and procedures are also discussed to emphasize early identification of warning signs of abuse and the need for training and prevention.

Course Objectives

Students will be able to:

- Educate officers about the dynamics of officer-involved domestic violence.

- Discuss tactics used by officers to perpetrate domestic violence.
- Discuss the impact officer-involved domestic violence has on the law enforcement agency.
- Review the International Association Chiefs of Police model policy on domestic violence by police officers.

Methodologies

This course will be delivered in the traditional classroom lecture/discussion method, with supplemental audio/visual materials.

Course Requirements

Students must attend all class meetings.

Course Coordinator

Jennifer Fisher

Length of Course

One day (6 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Property and Evidence Room Management

REVISED

CICP Accredited Course

Who Should Attend

Law enforcement officers and civilians charged with the responsibility of operation, supervision or management of property and evidence rooms.

Course Goal

To provide the student with a comprehensive overview of the legal and practical aspects of the handling, storage, maintenance and disposal of law enforcement held property and evidence.

Course Objectives

Students will be able to:

- Identify staffing considerations for the property and evidence section.
- Identify seven provisions which contribute to an effective property and evidence management policy.

- Explain how property room design contributes to effective workflow and security.
- Describe construction features which must be considered when establishing a property and evidence room.
- Compare and contrast the objectives of temporary and long-term storage.
- After reviewing evidence storage techniques, list the two ultimate goals of those techniques.
- Explain how agency practices and technology contribute to property and evidence room security.
- As it applies to evidence tracking and accountability, compare the essential features of **paper** based and **computer** based systems.
- Differentiate between an audit and inventory.
- Identify the different disposition and purging techniques.

Methodologies

This course employs lecture.

Course Coordinator

Ross Robinson

Length of Course

Two days (16 hours)

Investigation



Recognizing Insurance Fraud

CICP Accredited Course

Who Should Attend

Investigators and patrol officers who conduct investigations related to financial impropriety that includes insurance fraud.

Course Goal

To provide law enforcement personnel with the skills and knowledge to recognize and identify fraudulent schemes in staged accidents and other fraudulent insurance claims. In addition, the course will provide information as to what industry resources are available to law enforcement to assist in such an investigation.

Course Objectives

The student will be able to:

- Identify fraudulent schemes and recognize indicators of stage accidents.
- Identify how insurance fraud is a crime and what laws are applicable.
- Understand the difference between a 1st party claim and a 3rd party claim and its relevance to the investigative process.

- Identify other types of insurance fraud schemes to include but not limited to workers compensation, product liability and medical fraud.
- Identify the resources available to the investigator in North Carolina both in state and nationally.
- Explain the value and importance of an Examination Under Oath (EUO) to the criminal investigation.

Methodologies

This course utilizes lecture, evening reading assignments, and practical exercises.

Course Requirements

Attendance is required at all sessions.

Course Coordinator

Doug Robinson

Course Instructors

Nancy Johnson, Special Investigator; Kemper
Fred Stadler, Senior Special Agent; National Insurance
Crime Bureau
Jim Wood, Legal Counsel; North Carolina Insurance Crime
Information Exchange
Chet Effler, Western District Supervisor; North Carolina
Department of Insurance

Length of Course

Two days (16 hours)

Sovereign Citizens

CICP Accredited Course

Who Should Attend

All law enforcement officers, investigators and related personnel who may prevent or respond to a domestic terrorist act.

Course Goal

To provide the student an understanding of sovereign theories and the underlying histories. Students will also be aware of common language, symbols, and groups associated with sovereign citizens.

Course Objectives

At the end of this course, the student will be able to:

- Define the term "sovereign citizen".

- List two areas of common ground present between sovereign citizens and the class.
- List the history of the sovereign citizen movement and the two general categories of sovereign citizen groups.
- Define and list the four philosophies common to the sovereign groups who believe the United States to be a corporation and their interpretation of the 14th Amendment.
- List symbols, writings and general characteristics used by sovereign citizens both in their verbal tactics and their writings.
- Define the gold standard and mission of the US Federal Reserve.
- List the six most active sovereign citizen groups in North Carolina and incidents of violence involving sovereign citizens which have occurred since 2010.

(CONTINUED ON NEXT PAGE.)

DATES

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Investigation

Sovereign Citizens

CICP Accredited Course

Course Coordinator
Doug Robinson

Length of Course
One day (8 hours)

(CONTINUED FROM PAGE 43.)

- Define paper terrorism and give examples of each.
- List the steps of the redemption process.
- Describe the sovereign and mainstream view of House Joint Resolution 192.

Methodologies

This course will employ lecture, discussion and analysis. The course will have extensive use of video clips, videos and PowerPoint slides.

Special Concerns

You must register for the class by completing an application form and sending it to the campus you wish to attend.



Suicide Investigation

CICP Accredited Course

- Discover assisted suicide and right to die organizations methodology in support of suicide.
- Identify the most common methods of suicide.
- Identify the information needed on the background of the deceased in order to successfully investigate a suspected suicide.

Who Should Attend

Investigators and crime scene technicians.

Course Goal

To assist the student by identifying the investigative techniques required to determine if a decedent took his or her own life.

Course Objectives

Given a suicide scenario, the student will be able to:

- Define suicide and suicide related terms.
- Using the most recent data available, identify current suicide statistics.
- Identify various reasons why people commit suicide.
- Explain the different aspects of the biological, psychological, and sociological perspectives of suicide.
- Discuss proper scene processing and evaluation techniques.

Methodologies

This course employs lecture, case examinations and practical exercises.

Course Requirement

Students must attend all portions of the course and pass a final exam with a minimum score of 70%.

Course Coordinator
Russell Strickland

Length of Course
Two days (16 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Leadership, Management & Supervision



Advanced Field Training Officer

Who Should Attend

Law enforcement field training officers assigned to patrol that have attended a 32-40 hour basic field training officer program.

Course Goal

To provide additional training to officers that have been performing the function of field training new officers assigned to patrol.

Course Objectives

The student will be able to:

- Identify and utilize tactics to enhance officer safety.
- Utilize coaching and feedback in field training.
- Develop and apply remedial training strategies for trainees that are not responding to training.
- Develop and safely implement scenario-based training to improve trainee performance.

- Recognize components of problem-based learning and how they affect field training.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Student must provide documentation of attendance of a 32-40 hour basic Field Training Officer course.

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their duty gear, Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Length of Course

Three days (24 hours)

Budgeting for Police Managers (Web-based)

Who Should Register

This course is intended primarily for police managers who are responsible for budget preparation in their department who desire to enhance their budget preparation skills. Individuals aspiring to become future managers responsible for police budgets may wish to enroll as well.

Course Goal

This course focuses on developing the knowledge and skills necessary to effectively plan, develop and execute a police budget.

Course Objectives

Upon course completion, the student will be able to:

- Define the term budget. Develop the skills necessary to design a strategic plan.
- List and explain the five steps of the budget process.
- Develop a police budget.

- Explain the procedure for determining manpower needs for a police agency.
- List the five components that make up the Crime Measurement Index (CMI).
- Given sufficient data, determine the Crime Measurement Index for certain jurisdictions.
- Given proper information, each student will determine the Relief Factor for police agencies.

Methodologies

This is a seven-week course which employs web-based instruction, testing and written exercises.

Special Requirements

Students should be familiar with Microsoft Excel basics, as well as somewhat familiar with Microsoft Word and PowerPoint software applications.

Course Coordinator

Donnie R. Parks

**LIMIT 1 STUDENT
PER DEPARTMENT.**

Course Credit

Fifty-two hours

DATES

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Leadership, Management & Supervision

Field Training Officer

Who Should Attend

Law enforcement officers who are or will be assigned to provide field training to new officers. The focus of this course is for patrol officers.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed **Basic Law Enforcement Training**.

Course Objectives

The student will be able to:

- Objectively evaluate the performances of trainees.
- Utilize performance feedback, counseling and training skills in the interaction with trainees.
- Successfully utilize leadership skills and attributes.
- Evaluate and counsel trainees in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant must actively participate in all classroom discussions and activities; and, obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring one (1) of their duty uniforms with duty gear, their agency's Field Training Officer Procedures Manual, and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

Length of Course

Five days (40 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Field Training Officer Supervisor

Who Should Attend

Criminal justice supervisors tasked with the responsibility of supervising their agency's field training program.

Course Goal

To provide knowledge and skills needed to effectively supervise a field training program.

Course Objectives

The student will be able to:

- Recognize civil liability issues for FTO programs.
- Effectively supervise and manage a field training program.
- Properly select new field training officers.
- Utilize proper evaluation and documentation procedures.

- Identify trainee learning preferences and teaching strategies.
- Recognize and recommend remedial training strategies.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

Length of Course

Two and one-half days (20 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Leadership, Management & Supervision



First Line Supervision

Who Should Attend

New supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a law enforcement agency.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision-making and creative problem-solving.
- Promote ethical practices in law enforcement and create a professional law enforcement culture.
- Complete and receive results from a personality inventory.
- Lead others through concepts of empowerment and transformation.
- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Special Concerns

Some night work is required.

Course Coordinator

Matthew L. Sweet

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Leadership, Management & Supervision

Leadership Development for Law Enforcement Managers

Who Should Attend

Law enforcement managers and first-line supervisors who are responsible for directing and managing law enforcement personnel in their daily activities.

Course Goal

To provide the student with information that will help them develop leadership skills and the ability to recognize behavior that is detrimental to effective leadership. This course will also give the participant clear cut strategies to manage and direct change in their organizations and incorporate mission focus to achieve goals and team build.

Course Objectives

- List and explain the qualities of an effective leader.
- Describe the concepts of ethical leadership, credible leadership and servant leadership.
- Recognize and describe the behaviors of non-leadership.
- List and explain the "Laws of Leadership."
- Describe the practices of effective leaders.
- Explain the method and importance of being able to successfully manage change in organizations.
- Describe the use of mission statements and core values in directing the behavior of individual officers.
- Recognize and describe the difference in leadership theory as opposed to traditional management.
- Describe the concept of principle-based leadership.
- List and describe the strategies that can take an organization from average to excellence.
- List and explain the effective steps of team building.
- Recognize and describe the concept of Emotional Intelligence.
- Demonstrate and understand the importance of effective communication, successful conflict resolution and handling mistakes made.
- Define and describe the importance of setting measurable goals.

Methodologies

This course employs lecture, discussion, practical exercise and video synopsis to present the lesson material. This course is structured around Problem-Based Learning and involves group assignments.

Special Concerns

Students will need to bring a uniform for one practical exercise. Some knowledge in the use of Microsoft Word and PowerPoint will be helpful. Some night work is required.

Course Coordinators

Donnie R. Parks
Matthew L. Sweet

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Leadership, Management & Supervision



Management Development Program

ADMISSION: Admission to this program is competitive and by special application and interview only. Participants must apply for and, if accepted, attend ALL the program courses. Students are NOT accepted to attend individual courses.

Selected participants will be required to purchase class and physical conditioning attire, estimated cost \$300.00.

This program requires a separate application. The applications for the class beginning in January of 2017 will be available July 1, 2016. All completed applications, along with agency endorsement, must be received by October 1, 2016.

Employment Law

This module covers the legal aspects of the personnel management function. This includes topics ranging from recruitment to termination.

Communication Skills

Of the many and varied communication skills required of law enforcement managers, we choose to emphasize the basic competencies of interpersonal communication, group presentations and how the manager functions in the formal setting.

Leadership

We approach this block with the development of leading from anywhere with the organization, with particular emphasis placed on transformational leadership.

Motivation and Achievement

This block of instruction is focused on both subordinate and self motivation. During this instruction, students must motivate themselves and each other to accomplish goals and overcome unique obstacles.

Project Management

Project management skills allow the manager to logically identify law enforcement issues, gather and analyze information regarding them and develop a team project response to address the problems.

Budget Management

Here we cover budgeting and purchasing skills and procedures at the local government level. Students prepare budgets using spreadsheets and databases.

Who Should Attend

Law enforcement supervisors, managers and key personnel who are in leadership positions.

Program Goal

To develop the knowledge, skills and abilities to function as a progressive leader and innovative manager in a law enforcement agency.

Methodologies

This program employs lecture, discussion, journaling, case simulation, independent study, strenuous physical activity, skills practice sessions and team projects.

Program Requirements

Attendance is required at all class sessions. Additionally, participants will successfully complete a variety of projects, writing assignments and exercises working both alone and in groups.

Length of Program

The program comprises eleven modules, one per month from January through November (500 hours).

Course Coordinator

Josh Phillips

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

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Leadership, Management & Supervision

New Chiefs Executive Development

Who Should Attend

This course is intended primarily for police chiefs with less than 24 months experience as a police chief. It is also designed for individuals with lengthier experience who are new to the role of chief of police in the state of North Carolina as well as command level officers aspiring to become chiefs of police.

Course Goal

This course focuses on enhancing the knowledge and skills of newly appointed police chiefs and those aspiring to become chiefs of police.

Course Objectives

Upon course completion, the student will be able to:

- Define Strategic Leadership.
- Explain the difference between tactical and strategic leadership and planning.
- Develop the skills necessary to design a strategic plan.
- List and explain the five steps in the budget process.
- Develop a police budget.
- Explain the procedure for determining manpower needs for a police agency.
- Demonstrate the skills necessary to problem solve through positive leadership.
- Demonstrate the skills necessary to effectively interact with the media.
- Apply effective strategies for conducting a formal press conference.

Methodologies

This course employs lecturing, class discussion, demonstration and practice.

Special Requirements

Students should be familiar with Microsoft Word and Microsoft PowerPoint software applications. Attendees should bring a jump drive for storing course work.

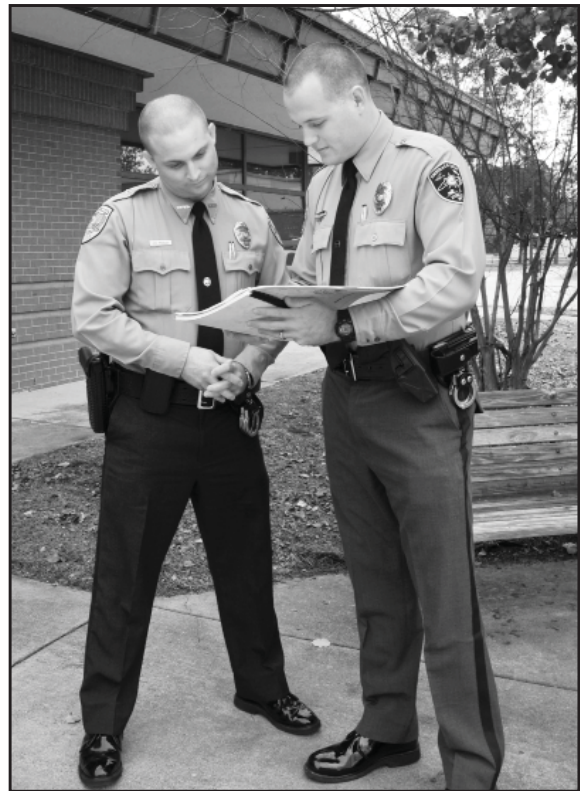
Course Coordinator

Donnie R. Parks

Length of Course

Nine days (72 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

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Leadership, Management & Supervision



Tactical Leadership: Critical Lessons Learned

REVISED

Who Should Attend

This course is designed for law enforcement supervisors and the non-tactically trained senior officers to whom they report.

Course Goal

To provide the student with the technical and practical skills needed to recognize the significance of effective leadership and the relationship between command of an incident and command of the tactical response functions in critical incidents. The course strives to improve the quality of the student's decisions-making abilities by reinforcing the importance of properly preparing for critical incidents.

The following blocks of training are utilized to achieve the course goal;

1. Tactical Management
2. Risk Assessment
3. Lessons Learned
4. Tactical Leadership Tabletop

The course goals are achieved through teaching, showing, and then having the students practice the principles of the course. A breakdown outlining the focus of each block is;

Tactical Management (*block's main goal is to improve upon the students leadership style*) –

- Fundamentals of the crisis cycle and the body's response to critical incidents.
- The importance of having high Emotional Intelligence (E.I.) and how to improve E.I.
- How understanding the crisis cycle and improving your E.I. can make the student a stronger leader before, during and after a critical incident.

Risk Assessment (*block's goal is to have the students improve upon planning for critical incidents and practicing the way they will respond*)

- Pre-planning is important.
- Knowing what resources you have available and how to get vital ones before an incident occurs.
- A plan is only effective if the team knows what it is and has practiced it.

Lessons Learned (*block's goal is to reinforce the course's primary principles through case examples*)

- Starting in 2016, incidents like Sandy Hook and the Boston Bombing will be used as case examples to present lessons learned.
- Students will choose a critical incident to present to the class and discuss the lessons learned from it.
 - Specifically, we will discuss lessons learned from previous critical events along with how we can improve through planning and leadership if presented with an incident with similar dynamics.

Tactical Leadership Tabletop (*block's goal is to give students a chance to demonstrate the core principles of the course*)

- Students work as a team through a simulated critical incident.
- This gives students a chance to demonstrate the core principles of the course - leadership, teamwork, communication, planning, risk assessment skills, and staying focused on the elements you can control.
- The tabletops also give the students a chance to be exposed to and practice working through the phases of a critical incident (Crisis, Scene Management, Executive Management, and Termination).

Methodologies

This course employs classroom instruction, open discussion and incident simulation.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator

Benjamin Baughman

Length of Course

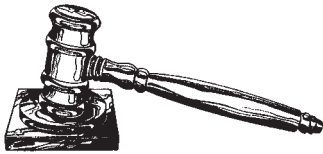
Five days (40 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Legal

Domestic Violence: Crimes and Legal Issues

Who Should Attend

Law enforcement officers assigned to investigate domestic violence matters.

Course Goal

Officers must be aware of their authority to engage in enforcement activities related to domestic violence and 50B protective orders.

Course Objectives

Students will review statutes and judicial decisions involving the following topics:

- Criminal offenses pertinent to domestic violence, including laws of warrantless arrest.
- 50B procedures, including 50B crimes and other law enforcement response issues.

- Protection of victims of domestic violence and civil liability issues in law enforcement response.

Methodologies

This course employs lecture, class discussion and review of statutes and judicial decisions.

Course Requirements

Attendance is required for the entire session.

Course Coordinators

Marie Hartwell Evitt
Paige Phillips

Length of Course

One day (8 hours)

Interrogation Rights

CICP Accredited Course

Who Should Attend

Sworn law enforcement officers.

Course Goals

Law enforcement officers must be knowledgeable in the laws pertaining to interrogation of suspects and arrestees in order to lawfully apprehend criminal offenders and obtain evidence for use in prosecution. This course will review interrogation rights in order to enable officers to lawfully and effectively perform their duties.

Course Objectives

The student will be able to:

- Review interrogation rights that apply when interviewing a suspect who is not in custody.
- Discuss ways in which officers can prevent an interview from being "custodial" for purposes of *Miranda*.
- Review 5th Amendment Rights that apply during custodial interrogation of suspects and arrestees.

- Review 6th Amendment Rights that apply to interviews and interrogations of the accused under prosecution.
- Distinguish the 5th and 6th Amendment rules concerning interrogation after the suspect has invoked his interrogation rights.
- Identify circumstances which may cause an interview or interrogation to be involuntary and recognize consequences of violating the 14th Amendment's requirement of "voluntariness."

Methodologies

This course employs lecture, class discussion and an intensive review of judicial decisions (appellate course cases) illustrating the points made throughout the course.

Course Requirements

This course involves an intensive review of judicial decisions/case law. Attendance is required at all sessions.

Course Coordinators

Marie Hartwell Evitt
Paige Phillips

Length of Course

One day (8 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Legal



Juvenile Legal Issues for Law Enforcement

CICP Accredited Course

Who Should Attend

Officers assigned to investigate juvenile delinquency cases, or involved in juvenile court delinquency proceedings, and street officers who regularly encounter juveniles.

Course Goal

Officers must be aware of the laws affecting juvenile delinquents and undisciplined juveniles. Further, officers should know the rights of a juvenile and the responsibility of the officer who takes custody of a juvenile.

Course Objectives

The student will be able to:

- List the ages of 1) a juvenile; 2) a juvenile delinquent; and, 3) a juvenile who may be transferred to superior court.
- Describe the circumstances under which a law enforcement officer may take custody of a juvenile without a court order.
- List and explain the Constitutional rights that have been afforded juveniles.
- Explain juvenile *Miranda* warnings that must be given for juveniles less than 14 years of age and for juveniles between the ages of 14 and 18.
- Define the meaning of "custody" for juvenile interrogation purposes under *Miranda*.
- Discuss a juvenile's consent to search and any limitations of that consent.
- Explain the options of a law enforcement officer once he/she takes a juvenile into custody.
- List the factors that the court must consider in deciding whether to secure or release a juvenile after he is taken into custody.
- List the notifications that a law enforcement officer must make after taking a juvenile into custody.
- Explain how an officer obtains a Nontestimonial Order.
- List the requirements for a juvenile to be registered as a sex offender on the Sex Offender Registry.

Methodologies

This course employs lecture, class discussion and an intensive review of appellate court cases illustrating the points made throughout the course.

Course Requirements

This is a basic juvenile law course involving a review of judicial decisions and other legal sources. Attendance is required for the entire session.

Course Coordinators

Marie Hartwell Evitt
Paige Phillips

Length of Course

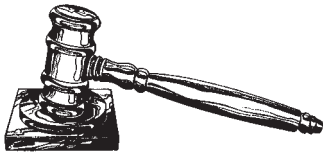
One day (8 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Legal

K-9 Legal Issues

CICP Accredited Course

Who Should Attend

Officers assigned to a canine unit and supervisors of canine units or other officers involved in a canine unit.

Course Goal

When dealing with canines, officers should be aware of the status of the law in several areas. The two major categories of law are constitutional criminal law and civil liability. This course will review §1983 civil liability as it relates to a K-9 officer and look at what proactive steps can be taken to avoid liability. Additionally, injury to the K-9 animal and criminal charges brought against K-9 officers will also be discussed.

A canine officer should understand the laws as applied in both criminal and civil court. This will not only enable the officer to better serve the public, but also to avoid any civil or criminal liability for the use of a canine in executing the officer's duty.

Course Objectives

The student will be able to:

- Define "search" under the Fourth Amendment of the United States Constitution.
- Define "consent to search" and discuss any limitations on that consent.
- List the factors in determining reasonable suspicion and probable cause.
- Explain when a delay in detention becomes a seizure and the consequences of the delay.
- Summarize the law on dog sniff searches.
- Describe the way in which a drug dog may be used to sniff a car, a train compartment, a bus and a package in the mail.
- Describe the way a drug dog may be used to sniff at an airport, at the border and at a school.
- Explain when a search warrant is needed to search a container after a dog sniff.
- Describe the conditions under which a drug dog can be used at a checkpoint.
- List and explain the factors the courts consider in determining the reliability of a dog sniff as evidence.
- List the factors the courts use in deciding use of force claims in K-9 cases.

- List the types of liability most commonly asserted under §1983.
- Define qualified immunity.
- List at least five preventive measures that a K-9 officer can take to avoid civil liability.
- Discuss currency seizure or forfeiture.
- Define what constitutes an injury to a K-9 animal under the statute and the consequences of violating the statute.
- Explain what criminal charges may be brought against a K-9 officer in the event that he uses his dog to violate a Constitutional right of a citizen.

Methodologies

This course employs lecture, class discussion and an intensive review of appellate court cases illustrating the points made throughout the course.

Course Requirements

This is a basic canine law course involving an intensive review of judicial decisions and other legal sources. Attendance is required for the entire session.

Course Coordinators

Marie Hartwell Evitt
Paige Phillips

Length of Course

One day (8 hours)



Legal



Police Law Institute

CICP Accredited Course

Who Should Attend

Investigators and law enforcement officers involved with enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and who are subject to potential legal liability resulting from those activities. **NO STUDENT WILL BE ACCEPTED FOR PARTIAL ENROLLMENT.**

Course Goal

To provide the skills necessary to conduct enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and to avoid liability while conducting such activities.

Course Objectives

The student will be able to:

- Draft a valid search warrant.
- Lawfully execute a search warrant.
- Lawfully conduct warrantless searches.
- Conduct interviews lawfully during an investigative detention or arrest situation.
- Apply noncustodial interview procedures to obtain lawful confessions.
- Conduct nontestimonial and eyewitness identification procedures in accordance with applicable law.
- Conduct a valid investigative stop and frisk and a lawful arrest, using proper basis, parameters and use of force.
- Determine whether non-lethal and deadly force may lawfully be used in given fact situations.
- Determine whether emergency vehicle operation is appropriate under given fact situations.
- Identify the steps an officer may take to defend against a liability action.

Methodologies

This course utilizes discussion, video scenarios, practical exercises, programmed texts, student readings and case studies.

Course Requirements

Attendance is required at all class sessions. The student must participate in class and practical exercises, successfully prepare search warrants and nontestimonial orders and successfully attain a required score on a written examination. Students are required to have a copy of the *Arrest, Search and Investigation* textbook (4th ed.), written by Robert Farb and published by the UNC School of Government.

Special Concerns

Readings and other assignments will need to be completed in the student's evening hours.

Course Coordinators

J. Rick Brown
Marie Hartwell Evitt
Paige Phillips

Length of Course

Ten days (76 hours)

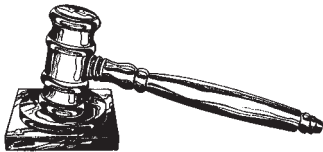
**ENROLLMENT MAY
BE LIMITED
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Legal

Warrantless Searches

CICP Accredited Course

Who Should Attend

Sworn law enforcement officers.

Course Goal

Law enforcement officers must be knowledgeable in the laws pertaining to warrantless searches in order to lawfully apprehend criminal offenders and obtain evidence for use in prosecution. This course will review basic laws of warrantless searches in order to enable officers to lawfully and effectively perform their duties.

Course Objectives

The student will be able to:

- Review 4th Amendment requirements governing searches.
- Recognize when a “search” has occurred and identify the correct constitutional standard for conducting “searches.”
- Discuss the types of warrantless searches that may be conducted without any suspicion of wrongful conduct.
- Define “reasonable suspicion” and discuss factors courts will consider in determining the existence of reasonable suspicion.
- Discuss the types of warrantless searches that must be supported by reasonable suspicion.
- Define “probable cause” and discuss factors courts will consider in determining the existence of probable cause.
- Discuss the types of warrantless searches that do not have to be supported by probable cause.
- Discuss types of warrantless searches that may be conducted in response to a public emergency.

Methodologies

This course employs lecture, class discussion, videos and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirement

This course involves an intensive review of judicial decisions/case law. Attendance is required at all sessions.

Course Coordinators

J. Rick Brown
Marie Hartwell Evitt

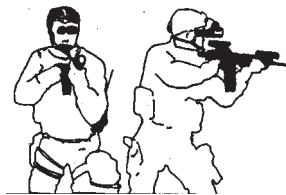
Length of Course

Two days (16 hours)

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



Tactical



Basic Hostage and Crisis Negotiations

Who Should Attend

Officers assigned or selected to join a negotiation team, or who may otherwise be put into a hostage/crisis negotiator role.

Course Goal

The **Basic Hostage and Crisis Negotiations** course is presented in a five day format consisting of both lecture and scenario-based training. This course is designed for the new negotiator or any negotiator wanting to brush up on their crisis intervention skills. An emphasis will be placed on theory application of accepted practices through practice, role-play and scenario-based training. Upon successful completion of this course, the students will leave with the fundamental skill sets of crisis and hostage negotiation techniques.

Course Objectives

At the end of this course, the student will be able to:

- Discuss effective methods in Crisis and Suicide Intervention.
- Identify the steps necessary within "The Negotiation Process."
- Be able to list and apply Active Listening Techniques.
- State advantages of the passage of time.
- Demonstrate the fundamentals of crisis negotiations through table top discussions and scenarios.

Methodologies

To maximize time and retention of knowledge, this course will utilize lectures, discussions, demonstrations, table-top exercises and scenario-based training.

Registration

You must register for the class by signing up for the course. Preference will be given to officers with three or more years' experience as a sworn officer.

Course Coordinator

Benjamin Baughman

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Length of Course

Five days (40 hours)

Firearms for Female Officers

Who Should Attend

Any female officer interested in becoming more proficient with their service firearm while learning concepts of ergonomics as it affects firearms training, learning the fundamentals of shooting and learning conditioning exercises to increase hand and arm strength.

Course Goal

To provide the information and skills necessary to effectively and efficiently utilize the service weapons and support equipment.

Course Objectives

The student will be able to:

- Demonstrate the proper method used to grip the service handgun.
- Define ergonomics and explain the application to firearms training.
- Demonstrate two exercises used to increase hand and arm strength.

- Demonstrate length of pull as it applies to a shotgun.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirement

Attendance is required for all class and range sessions.

Special Concerns

Students should bring comfortable and practical clothing for outside training, rain protective clothing, service handgun, shotgun, duty belt and holster, cleaning equipment, flashlight, 400 rounds of handgun ammunition, 25 rounds of birdshot for the police shotgun, and 20 rounds of rifle ammunition if bringing a rifle. Hearing protection, eye protection and a billed cap are required for all range activities.

Course Coordinator

Chad Thompson

Length of Course

Three days (24 hours)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Tactical

Law Enforcement Sniper Course

Who Should Attend

Individuals assigned the role of a precision marksman utilizing an optically assisted high-power rifle.

Course Goal

To provide the information and skills necessary for a law enforcement officer assigned to the duties of sniper/countersniper to effectively and efficiently fulfill those duties.

Course Objectives

The student will be able to:

- Describe the proper method for cleaning the sniper rifle and scope.
- Describe three types of ballistics.
- Discuss the effects of temperature on ammunition.
- Estimate range using the Range Estimation Formula.
- List the four factors common to all shooting positions.
- Explain the purpose of the data book and log appropriate entries.
- Describe the role of both the sniper and observer.

- Safely and accurately fire and operate the police sniper rifle.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class and range sessions. Students will be required to pass a written comprehensive examination with a score of 70% and pass a single shot qualification course of fire.

Special Concerns

Students will bring comfortable and practical clothing for outside training and rain protection. Students will need a high-power rifle with scope, 250 rounds of service ammunition, binoculars and cleaning equipment. A spotting scope and shooter's mat should be brought if available.

Course Coordinator

Chad Thompson

Length of Course

Five days (36 hours)

Officer Safety/Readiness Training

Who Should Attend

All law enforcement officers.

Course Goal

To provide the student with the tactics and options which will assist in the safe response to high risk situations.

Course Objectives

The student will be able to demonstrate techniques to safely accomplish the following tasks:

- Tactical handcuffing and groundfighting.
- Utilize proper contact/cover tactical skills.
- Safely conduct known risk vehicle stops.
- Utilize skills developed to safely conduct building searches.
- Respond to and safely defuse domestic violence calls.

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to successfully complete all practical exercises and instructor evaluations. Students will be given a final exam on the last day of class. All students must pass the final exam with a minimum score of 75%.

Special Concerns

Students will need to bring their duty gear and weapon, ballistic vest, flashlight, rain gear and police vehicle. There will be two night sessions.

Course Coordinator

Floyd Yoder

Length of Course

Five days (45 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Tactical



Regional SWAT In-Service Training

Who Should Attend

This course is designed for active tactical teams that want the opportunity to receive in-service training by participating in a series of workshops to test their decision-making, shooting skills, tactical skills and their ability to function as a team. The workshops will focus on a variety of tactical issues encountered by specialty units in the SWAT world. This course is co-sponsored by the North Carolina Tactical Officers Association (www.ncswat.org).

Course Goal

To provide the operator with the technical and tactical skills needed to perform the high liability response required to effectively function in their assigned jurisdiction. This in-service training will present a variety of workshops geared to assist the operator to effectively control potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

- Combat rifle motivational drills
- Tactical handgun and shield drills
- Force on Force room entry
- Vehicle Assaults
- Sniper Drills
- Other Tactical-oriented courses to be announced

Methodologies

This course employs classroom instruction, demonstration, combat courses of fire and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities.

Equipment Requirements (subject to change)

- Full tactical gear kit
- Ballistic shield
- 2 smoke

- 1 CS gas
- Gas mask w/filter
- 2 flash bangs if possible
- Handgun ammo - 250 per operator
- Rifle ammo - 200 per operator
- Sniper ammo - 100 rounds
- Armored vehicle if possible
- SIMS handguns if available
- Less lethal gun and 2 training rounds
- Eye/ear protection
- Body Armor

Course Coordinator
Floyd Yoder

**LIMIT 10 STUDENTS
PER DEPARTMENT.**

Length of Course
Three days (18 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Tactical

Robbery Response Tactics (Web-based)

Course Coordinator
Floyd Yoder

Course Credit
Sixteen hours

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Who Should Register

All law enforcement officers.

Course Goal

To present to the student effective methods and tactics of responding to various robbery-in-progress calls.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

- List two principal distinguishing characteristics of a robbery.
- Correctly identify and describe the five types of robberies.
- Define invisible deployment.
- List the proper verbal commands that an officer should give to control a suspect or institution employee.
- Correctly list and describe the two types of perimeters at a robbery scene.
- Demonstrate the ability to diagram a possible robbery location indicating officer approaches and inner perimeter security placement.
- Conduct a security assessment at a financial institution within the officer's jurisdiction utilizing a security assessment checklist.

Methodologies

This training will be conducted as web-based training.

Course Requirements

- Students will be required to have access to a computer that can access the Internet and all course documents with the following programs on it: Microsoft Word, PowerPoint viewer, Adobe Acrobat Reader, Mediaplayer viewer, Quicktime viewer, and Realplayer viewer.
- Class assignments will be conducted via the Internet.
- Students will be required to complete all assignments including a score of 70% on the final test to successfully complete this course.



Tactical



Solo Active Shooter Response Conditioning for Law Enforcement Officers/School Resource Officers

Who Should Attend

Any officer who may be tasked with responding to an active shooter situation, particularly officers who are assigned as School Resource Officers. SROs are usually already present at a school and capable to defend innocent lives. Rural officers may not have backup available in a reasonable time to form an Active Shooter contact team, so may need to go alone. Active Shooter events are dynamic and usually over quickly; therefore, solo response may be the best option to stop the rapid mass murder of innocent parties.

Course Goal

To introduce the School Resource Officer (SRO) or line officer to characteristics of mental and tactical preparation helpful to successfully mitigate an Active Shooter situation as a solo unit.

Course Objectives

The student will be able to:

- Identify and demonstrate the concepts of tactical thinking and performance as it pertains to School Resource Officers or first-responders to active shooter situations.
- Develop firearm skills and proficiency needed when encountering an active shooter event.
- Build tactical proficiency by using stress inoculation in scenario-based training.

Methodologies

This course will employ lecture, conference and practical exercises. This course comprises traditional classroom delivery and extensive practical exercises. This training is challenging based on practical exercises designed to induce stress and allow the officer to successfully learn methods to neutralize an active shooter. This course does include one day of live-fire range exercises, and one day of force-on-force scenarios.

Course Requirements

Students must be able to successfully complete all written, practical exercises and instructor evaluations with a 75% or better and 100% remediation. Complete all practical exercises to the satisfaction of the instructor. Demonstrate the ability to solve scenario-based practical exercises. Demonstrate appropriate sound judgment concerning response, planning and execution of demonstrated tactical skills and principles.

Special Concerns

Students must provide equipment necessary for the course:

- Duty gear to include handgun, soft body armor protective vest, duty belt, four (4) spare magazines, operable flashlight, and handcuffs.
- Minimum three hundred (300) rounds training ammunition for duty handgun.
- Ear protection and eye protection.

Range exercises may be outdoors in unpredictable weather, so officers must prepare as they would when working their duty shift. Bring inclement weather gear; rain clothing, cold weather gear, gloves, and head protection. Nighttime exercises are possible, so extra flashlight and batteries may be needed. Ear and eye protection with a billed cap are required. Simunitions® FX based training will require special protective gear which will be provided by the Academy. Groin protector for both male and female officers is mandatory. Standard (baseball/softball) protector may be used if provided by officer. Bring civilian clothes for scenarios.

Course Coordinator
Floyd Yoder

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Length of Course

Three days (24 hours)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Tactical

SWAT Operator I

Who Should Attend

This course is exclusively designed for law enforcement officers assigned to a Special Weapons and Tactics Team. The course design makes it applicable to both new and veteran operators seeking a structured week of training. This course replaces the Basic SWAT course and incorporates increased live fire drills and scenario based training that involves the use of Simunitions®.

Course Goal

To expose the student to some of the individual skills and fundamentals of working as part of a team during the deployment of a SWAT related operation.

Course Objectives

The student will be able to:

- Discuss the basic structure of a SWAT team and distinguish between the responsibilities of each team member.
- Discuss legal issues that apply to tactical operations involving SWAT teams.
- Identify key components of the distraction device and demonstrate proper handling and employment techniques.
- Safely demonstrate the ability to manipulate and operate a firearm in a tactical manner during training exercises on the firing range.
- Demonstrate the ability to effectively shoot a firearm while deploying a ballistic shield.
- Demonstrate the ability to conduct a dynamic entry as part of a team.
- Execute a slow and deliberate entry as part of a team.
- Score an 80% or better on the **SWAT Operator** post-course test.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer or currently serving as a member of the United States Armed Forces. Attendance is required at all class sessions. Students are expected to successfully complete all practical exercises. The student must score an 80%

or greater on the **SWAT Operator** written exam. Student must be on an active SWAT team to be approved.

Special Concerns

Students must bring with them (materials required): handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/Carbine/Shotgun) with at least two magazines, **700 round practice ammunition for long-gun**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet, and jock strap.

Optional items that will enhance your training: (1) flash-bang that is of the type utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics.

Course Coordinator
Floyd Yoder

Length of Course
Five days (43 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Tactical



SWAT Operator II

Who Should Attend

This course complements the NCJA **SWAT Operator I** course and provides operators with additional options in regards to crisis resolution. Students must have completed the NCJA **SWAT Operator I** course or other approved basic level SWAT course.

Course Goal

To expose the student to some of the methods and strategies used to resolve stand-off situations that otherwise pose a risk to the community, citizens and law enforcement.

Course Objectives

The student will be able to:

- Discuss the importance of combat readiness and conduct a series of physical training drills.
- Discuss the challenges that SWAT operators must face in a lethal confrontation and how they can prepare themselves mentally during training.
- Safely demonstrate the ability to manipulate and operate a sub-machine gun in a tactical manner during a series of training exercises on the firing range and shoothouse.
- Identify the components of operational planning and execute a pre-rehearsed plan as part of a mock call-out.
- Identify the methods used to deploy chemical munitions in a tactical situation and demonstrate the ability to conduct a series of CQB drills while donning a gas mask.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer and must have completed the NCJA **SWAT Operator I** course or other approved course. Any student who has not attended the NCJA **SWAT Operator I** course must submit a certificate of completion of a basic SWAT course they have attended and also submit a course description or syllabus of the course that he or she has attended. Approval to be accepted into **SWAT Operator II** is contingent upon experience and is at the discretion of the

course coordinator. Students are expected to successfully complete all practical exercises. The student must score an 80% or greater on the **SWAT Operator I** written exam. Student must be on an active SWAT team to be approved.

Special Concerns

Students must bring with them (materials required): Handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/Carbine/Shotgun) with at least two magazines, **700 rounds practice ammunition for long-gun (preferably handgun caliber or frangible)**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet and **protective cup**.

Optional items that will enhance your training: flashbang(s) that is of the type utilized by your agency, less lethal munitions utilized by your agency, 37mm/40mm Launcher if utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics and any item that you would take in a real world mission.

Course Coordinator

Floyd Yoder

Length of Course

Five days (45 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Tactical

Verbal Judo: Tactical Communication for the Criminal Justice Professional

Who Should Attend

This course is designed for public safety professionals seeking to expand on their tactical communication skills to further preserve law and order while maintaining their own and the public's safety.

Course Goal

To provide the student with the technical and practical skills needed to use "Presence of Words" to calm difficult people who may be under severe emotional or other influences, redirect the behavior of hostile people, defuse potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

The Profession

- Goals of the Course/Traits of a Professional
- Goal of Law Enforcement/Intervention/Force Options
- Mushin/Three Kinds of People
- Contact Professionals/Know your Weaknesses
- The Art of Representation

Tactical Theory

- Active Listening/First & Second Street Truths
- Third Street Truth
- Pace, Pitch and Modulation
- Voice and Other Non-verbals Must Harmonize
- The Body Can't Lie, but 90-90% Can
- R.A.M./R.A.P./R.A.T./R.A.C.

Tactical Application

- Verbal Karate vs. Verbal Judo
- Five-Step Pattern Diagram
- Five-Step "Hard Style"
- Tactical 8-Step Pattern
- Arts of Translation & Meditation
- L.E.A.P.S. Concept

- Five Types of Questions
- Paraphrasing
- The Four Appeals
- Domestic Kata
- S.A.F.E.R. Concept

Methodologies

This course employs classroom instruction, open discussion and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 70% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

Length of Course

Three days (24 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Telecommunications



Handling Suicide Callers

CICP Accredited Course

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency services center.

Course Goal

To help the participant gain a better understanding of suicide and its causes. Through increased awareness, the telecommunicator can more effectively counsel and assist the suicide caller.

Course Objectives

The student will be able to:

- Define crisis intervention as it relates to suicidal situations.
- Identify potential suicidal individuals.
- List, in writing, three myths about suicide.
- Identify the two factors that the telecommunicator needs to consider regarding risk assessment.
- Discuss suicide by cop and recognize the potential dangers that are characteristic of this type of call.

- Define the term "suicidal erosion."
- Provide examples of ambivalence by the suicidal caller.
- List, in writing, motives for suicide.
- List and define the three H's of suicide.
- Identify the do's and don'ts of helping a suicidal caller.
- In a practical setting, simulate interview techniques used in handling a suicidal caller.

Methodologies

This course employs lecture, conference and group exercise.

Course Requirements

The student is required to attend the entire course. All practical exercises must be satisfactorily completed.

Course Coordinator

Susan M. Gillis

Length of Course

One day (8 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

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Telecommunications

Telecommunicator Certification Course

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency service center. All persons who are employed as telecommunicators under the direct supervision of a sheriff's office are required by the North Carolina Sheriffs' Education and Training Standards Commission to enroll and successfully complete the course. This requirement excludes all telecommunicators that are grandfathered.

Course Goal

To present the basic standard operating procedures for telecommunicators and to develop the role and responsibilities of the emergency service telecommunicator.

Course Objectives

The student will be able to:

- Define the role and explain the characteristics of the professional telecommunicator; stress and the telecommunicator; and the telecommunicator's code of ethics.
- Identify and demonstrate the general operation of the major equipment components of a modern telecommunications service center.
- List and identify the major information resources available to assist in the practice of telecommunications.
- Differentiate between the organization, general operational practices, terminology and common service requests associated with law enforcement, fire and emergency medical services, and the North Carolina Division of Emergency Management.
- Identify, explain and demonstrate common call reception, prioritization and resource allocation practices associated with everyday telecommunications.
- Identify and explain the aspects of civil liability for the professional telecommunicator.
- Identify, explain and demonstrate basic radio broadcast techniques associated with emergency telecommunications.
- Demonstrate basic telecommunications training skills in a structured telecommunications training practicum.

Methodologies

The course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. All practical exercises must be satisfactorily completed and a minimum score of 70% must be achieved on the final Commission-administered written exam. ***All students confirmed for this course are required to provide a completed Medical History Statement (F-1) and Medical Examination Report (F-2), unless they have been grandfathered by the NC Sheriffs' Education and Training Standards Commission.***

Special Concerns

Initial class begins on Sunday at 1:00 p.m.

Course Coordinator

Susan M. Gillis

Length of Course

Five and one-half days (48 hours)



Traffic



The correct sequence for completing the traffic crash investigation courses should be:

- *Introduction to Traffic Crash Investigation (40 hours)*
- *At-Scene Traffic Crash Investigation (40 hours)*
- *Advanced Traffic Crash Investigation (80 hours)*
- *Traffic Crash Reconstruction (80 hours)*

Advanced Traffic Crash Investigation

TEICP Accredited Course

Who Should Attend

Those law enforcement officers who have successfully completed **NCJA At-Scene Traffic Crash Investigation**.

Course Goal

To enable participants to interpret and analyze traffic crash evidence.

Course Objectives

The student will be able to:

- Interpret evidence from vehicles and roadway at the scene of a crash.
- Describe vehicle/occupant behavior during a crash.
- Conduct field sketching and scale diagramming.
- Perform a variety of mathematical formulas including:
 - Speed calculations
 - Acceleration and drag factor measurements.

Methodologies

This course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students should bring all traffic crash investigation equipment they normally have available. Students should also bring a scientific calculator capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercise assignments.

PROPER ATTIRE FOR CASSROOM IS BUSINESS CASUAL, SLACKS AND COLLARED SHIRT (NO SHORTS, T-SHIRTS, SANDALS, ETC.).

Course Coordinator

Kris Merithew

Length of Course

Ten days (80 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Traffic

Aggressive Driving Enforcement (Web-based)

TEICP Accredited Course

Who Should Register

Those law enforcement officers who have the responsibility of enforcing traffic laws within their jurisdiction and those tasked with the responsibility of developing an agency traffic safety program.

Course Goal

To provide the participants with the information needed to identify and address aggressive driving behaviors on public streets and highways.

Course Objectives

The student will be able to:

- Identify aggressive driving behavior.

- Interpret legal considerations of aggressive driving enforcement.
- Design an aggressive driving campaign.

Methodologies

This on-line course employs reading assignments and online discussion as well as practical exercise.

Course Requirements

Students must complete all assignments by the conclusion of the course. A minimum score of 70% must be attained on all written examinations and assignments.

Special Concerns

Student must have access to a computer and e-mail capability.

Course Coordinator

Stacy Holloman

Course Credit

Sixteen hours

At-Scene Traffic Crash Investigation

TEICP Accredited Course

Who Should Attend

Law enforcement officers with traffic crash investigation responsibilities. NCJA's *Introduction to Traffic Crash Investigation* is a prerequisite and must be successfully completed prior to attending NCJA's *At-Scene Traffic Crash Investigation*.

Course Goal

To enable the participants to determine minimum speed of vehicles involved in a crash based on physical evidence documented at the scene.

Course Objectives

The student will be able to:

- Perform a variety of mathematical computations to:
 - Determine minimum vehicle speed based on physical evidence.
 - Determine Time/Distance traveled.
 - Solve Linear Equations.
 - Perform Unit Analysis.
 - Account for variations in perception/reaction times.

- Account for braking deficiencies when calculating speed.
- Determine the coefficient of friction for various surfaces.

Methodologies

The course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Class will begin at 8:30 a.m. on the first day. Students should bring a scientific calculator TI-30 capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercises and study assignments.

Course Coordinator

Terry D. Miller

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



CDR/EDR Analyst Training

NEW!

Who Should Attend

This course offering is for those who have successfully completed a Crash Data Recorder Technicians training program, and have hands-on experience with CDR/EDR downloads.

Course Goal

This course is an opportunity for qualified and experienced CDR/EDR Technicians to advance their skill level to Analyst. This course provides qualified individuals with both knowledge and skill level expertise for courtroom testimony.

You must email a pdf of the appropriate Technician level training certificate at least 45 days prior to class start date to kmerithew@ncdoj.gov.

Course Objectives

Upon completion of the course, the student will be able to:

- Analyze any set of EDR data encountered.
- Determine if the event recorded is from this crash.
- Identify circumstances where EDR data is incomplete or has nothing to do with your crash.
- Understand Delta-V.
- Use EDR Delta V along with other scene evidence to get closing speed and speed at impact.
- Use Delta V from the vehicle with the recorder to determine the Delta V of the other vehicle.
- Recognize vehicle operational conditions that would cause EDR speed data to not accurately reflect true vehicle speed.
- Determine the effect that equipment modifications have on EDR speed data.

Methodologies

Lecture and hands-on usage of all related technology will be employed during this course. Students should be prepared to conduct field work at multiple locations during the week, in all weather situations.

Course Requirements

100% attendance is required at all course delivery times and locations. This training will be conducted rain or shine.

Special Concerns

Agencies should send a minimum of three individuals to the course: Commander, Supervisor and the individual that manages your analytical function.

STUDENTS MUST BRING/PROVIDE THEIR AGENCIES' BOSCH DOWNLOAD KIT, LAPTOP COMPUTER WITH APPROPRIATE SOFTWARE FUNCTIONING.

PROPER ATTIRE FOR CLASSROOM IS BUSINESS CASUAL, SLACKS AND COLLARED SHIRT (NO SHORTS, T-SHIRTS, SANDALS, ETC). Jeans will be allowed for field work day. Access to weather related clothing for field work is highly recommended.

Course Coordinator

Kris Merithew

Length of Course

Five days (40 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Traffic

Criminal Investigation Through Traffic Law Enforcement (Formerly DEPO)

TEICP Accredited Course

Who Should Attend

Law enforcement officers with patrol or traffic enforcement responsibilities.

Course Goal

To be able to recognize indicators of criminal activity while performing your daily patrol and traffic enforcement duties.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with the information received in class:

- Discuss at least ten (10) indicators of criminal activity.
- Define the term commercial motor vehicle and list at least four (4) indicators of possible criminal activity.
- List the six (6) survival commandments used when conducting traffic stops and vehicle searches.
- Discuss various methods of detecting truthful and deceptive behavior.

- Describe the classification of drugs based on the North Carolina General Statutes and apply appropriately.
- Given a suspected controlled substance and reference manual, demonstrate the process used to identify the substance.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance is required at all class sessions. A minimum score of at least 80% must be achieved on the written final exam.

Special Concerns

Class starts at 8:30 am on the first day of class.

Course Coordinator

Terry D. Miller

Course Credit

Four days (32 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Fundamentals of Law Enforcement Driving (FLED)

TEICP Accredited Course

Who Should Attend

This course is intended for sworn North Carolina law enforcement officers.

Course Goal

To provide the student with a refresher of operating a vehicle while performing the functions of a law enforcement officer and driver. Instruction includes both classroom lecture and driving range practicals.

Course Objectives

At the end of this block of instruction, the participant will be able to achieve the following objectives in accordance with information received during the instructional period:

- Demonstrate the acceptable use of occupant protection devices during quick entry/exit practical exercises.
- Identify the below listed components of the driving system and discuss their relationship to law enforcement driving maneuvers and crash causes.
 - a. Environment
 - b. Vehicle
 - c. Driver
- Identify the acronym "SIPDE" and explain its relationship to a driving style that is low-risk, high gain.
- Identify the driving maneuvers that frequently contribute to law enforcement vehicular collisions.
- List acceptable collision avoidance methods.
- Identify factors that may impair vision and special considerations required while performing nighttime driving.
- Identify factors to consider for vehicular pursuits and emergency responses.

(CONTINUED ON NEXT PAGE.)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Traffic



Fundamentals of Law Enforcement Driving (FLED)

TEICP Accredited Course

(CONTINUED FROM PAGE 70.)

- Identify the types and limitations of emergency warning devices on law enforcement vehicles.
- Identify methods that will aid in the effective use of a law enforcement radio during an emergency response.
- Identify the legal and liability issues concerning law enforcement vehicular operations to include:
 - a. Operator's negligence
 - b. Vehicular pursuit
 - c. "Failure to protect" theory
 - d. North Carolina General Statutes
- Identify the six "C's" to consider while conducting a known risk vehicle stop.
- Complete a practical exercise concerning each student agency's emergency response and pursuit policy, or the Attorney General's Model Policy.

- Demonstrate the ability to use acceptable vehicle control methods by successfully completing the following practical exercises:
 - a. Offset Lane Maneuver
 - b. Fixed Radius Curve
 - c. Precision Exercise
 - d. Quick Entry/Exit (Stress/non-stressed)
 - e. Pursuit Driving (Modified)

Methodologies

This course employs a combination of lecture, demonstration, and practical skills training.

Course Requirements

Attendance is required for all class sessions. The students will need to bring the following equipment: Department-issued patrol vehicle or like patrol vehicle, comfortable clothing for classroom and first skills day, complete uniform including leather gear for second skills day, appropriate rain gear, and their agency pursuit/emergency response policy. Students/departments are responsible for all expenses involving their own vehicles.

Course Coordinator

Dan Worley

Length of Course

Four days (30 hours)

Introduction to Traffic Crash Investigation

TEICP Accredited Course

Who Should Attend

Law enforcement officers who may be the first to arrive on scene at a traffic crash.

Course Goal

To teach the officer methods for identification, preservation and documentation of critical time-sensitive evidence typically found at the scene of a traffic crash.

Course Objectives

The course will include instruction covering the following areas:

- Safely responding to the scene.
- Scene management.
- Recognizing the Human Factors involved.
- Interviewing techniques.

- Identifying and documenting physical evidence.
- Measuring and diagramming crash scenes.
- Legal issues.
- Proper completion of the DMV-349.

Methodologies

The class will employ lectures and extensive practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must attain a pass (pass/fail scoring) on all practical exercises and a score of 75% on the final written exam. This course is a prerequisite for NCJA **At-Scene Traffic Crash Investigation**.

Course Coordinator

Terry D. Miller

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Traffic

Motorcycle Crash Investigation

TEICP Accredited Course

Who Should Attend

Those law enforcement officers who have successfully completed NCJA **Traffic Crash Reconstruction** or NCJA **Traffic Crash Reconstruction (2014)**.

Course Goal

To enable participants to interpret and analyze crash evidence when a motorcycle is involved.

Course Objectives

The student will be able to:

- Interpret physical evidence present at the scene of a crash; including, but not limited to:
 - Motorcycle damage
 - Helmet damage
 - Rider trajectory
 - Roadway marks
- Describe vehicle/rider behavior during a crash.
- Demonstrate an understanding of motorcycle instabilities and handling characteristics.
- Perform a variety of mathematical formulas including:

- Speed calculations
- Throw calculations

Methodologies

This course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students should bring all traffic crash investigation equipment they normally have available. Students should also bring a scientific calculator capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercise assignments.

PROPER ATTIRE FOR CLASSROOM IS BUSINESS CASUAL, SLACKS AND COLLARED SHIRT (NO SHORTS, T-SHIRTS, SANDALS, ETC.).

Course Coordinator

Kris Merithew

Length of Course

Four days (32 hours)

Pedestrian Traffic Crash Investigation

TEICP Accredited Course

Who Should Attend

Those law enforcement officers who have successfully completed **Traffic Crash Reconstruction** or its equivalent.

Course Goal

To enable the participants with the information and skills to gather and interpret the evidence at the scene of a motor vehicle crash involving a pedestrian.

Course Objectives

The student will be able to:

- Document the area of impact based on roadway evidence.
- Calculate the speed of vehicles at impact using the appropriate formula.
- Interpret mechanism(s) of injury to position pedestrian at time of impact.

Methodologies

This course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students must bring appropriate foul weather gear for outside classes. Students should bring scientific calculators.

PROPER ATTIRE FOR CLASSROOM IS BUSINESS CASUAL, SLACKS AND COLLARED SHIRT (NO SHORTS, T-SHIRTS, SANDALS, ETC.).

Course Coordinator

Kris Merithew

Length of Course

Three days (24 hours)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



RADAR Instructor Training

TEICP Accredited Course

Who Should Attend

Officers designated to become RADAR instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, and possess a current and valid RADAR operator certification. Applicants must be certified in all approved modes of operation, features and configurations.

Course Goal

To provide the knowledge and skills necessary to instruct the RADAR Operator Training course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accidents, deaths, and injuries, and describe the safety benefits of effective speed regulation.
- Describe the basic principles of RADAR speed measurements.
- Acquire and demonstrate basic skills in testing and operating specific RADAR instruments.
- Identify specific RADAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting RADAR speed measurement and speed enforcement.
- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to RADAR speed measurement and enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge at the "operator" level. Students must also demonstrate 100% competence in the setup, test for accuracy and operation of a RADAR instrument

currently in use and approved in North Carolina, as well as, demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form. There is a 1½ hour time limit (max.) on the motor-skills test. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas.

Special Concerns

Students must provide, for testing and practical exercises, a vehicle equipped with a RADAR instrument that has dual antenna and some direction. Class will begin at 8:00 a.m.

Course Coordinator

Dan Worley

Length of Course

Ten days (78 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Traffic

Time-Distance Instructor Training

TEICP Accredited Course

Who Should Attend

Officers designated to become time-distance instructors for their departments. Individuals must possess criminal justice instructor certification, receive a recommendation from a certified school director or agency head, possess a current and valid time-distance operator certification, and document successful completion of ***RADAR Instructor Training***.

Course Goal

To provide the knowledge and skills necessary to instruct the ***Time-Distance Operator Training*** course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accident, deaths, and injuries, and describe the safety benefits of effective speed regulation.
- Describe the basic principles of time distance speed measurements.
- Acquire and demonstrate basic skills in calibrating and operating specific time distance instruments.
- Identify specific time-distance instruments and techniques used by the trainee's agency and describe their major components, features, and functions.
- Identify laws, court rulings, regulations, policies, and procedures affecting time distance speed measurement and speed enforcement.
- Acquire and demonstrate basic skills in preparing and presenting records and testimony relating to time-distance speed measurement and speed enforcement.
- Demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form.
- Demonstrate one-hundred percent (100%) competence on 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form.
- Teach students in the performance of the objectives listed above.

Methodologies

Lecture and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. On the first day of the course, students must obtain a score of 90% correct on a written pre-entrance test designed to test the trainee's knowledge at the "operator" level. Students must also demonstrate 100% competence of 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form. Failure to pass the written or motor-skill pre-entrance tests will automatically result in the trainee's dismissal from the course. Performance of 100% proficiency is required in all motor-skill testing areas.

Special Concerns

Students must provide, for testing and practical exercises, a vehicle equipped with a time-distance instrument. Class begins at 8:00 a.m. each day. Calibrate and operate specific time distance instruments.

Course Coordinator

Dan Worley

Length of Course

Five days (38 hours)



Traffic



Traffic Homicide Case File Preparation

TEICP Accredited Course

Who Should Attend

Law enforcement professionals who investigate fatal motor vehicle crashes. Participants are expected to have an understanding of traffic crash investigation and therefore should have completed, at minimum, the **Introduction to Traffic Crash** and **At-Scene Traffic Crash Investigation** courses (80 hours).

Course Goal

To provide training that will enable class participants to prepare case files in a complete and credible manner for prosecution and/or case closure.

Course Objectives

The student will be able to:

- Determine when a complete traffic homicide case file will be prepared.
- Review North Carolina General Statutes and court rulings and how they apply in developing a traffic homicide case.
- Determine when the National Highway Traffic Safety Administration (NHTSA) needs to be notified.

- List the components of a traffic homicide case file.
- Discuss the importance of a complete case file for the initial presentation to the district attorney.
- Explain case law as it applies to the release of property by law enforcement personnel.
- Explain court orders as they apply to obtaining medical records.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance is required at all class sessions. Participants will be required to score at least 80% on the final examination.

Special Concerns

Class size is limited to 20 students. Students are required to bring a traffic homicide case file to class. If you do not have access to one, one will be provided to you.

Course Coordinator

Terry D. Miller

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Length of Course

Two and one-half days (20 hours)

Traffic Law Refresher (Web-based)

TEICP Accredited Course

Who Should Register

Traffic enforcement officers who have not had traffic law update training within the past 24 months.

Course Goal

To teach the officers the new statutes enacted since the 2000 legislative session and review seldomly used statutes.

Course Objectives

The course will include instruction covering the following areas:

- N.C.G.S. Chapter 20.
- Ignition interlock devices.
- DWI checkpoint enforcement.

Methodologies

Students will be assigned weekly reading assignments and will complete online quizzes. Some final exam questions will be situational based, with the student listing the charges available for prosecution.

Course Requirements

Student will need access to a current edition of the N.C.G.S. Chapter 20. Students must attain a passing score on each weekly quiz and 70% on the final written exam. The combination of the two will determine pass/fail.

Course Coordinator

Terry D. Miller

Course Credit

Sixteen hours

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

AA - Advanced Armorer's Course

NEW!

Who Should Attend

This two-day course is designed to provide the student with the training and experience to be a certified advanced armorer. The class hours are from 8:00 am to 5:00 pm. Certification will be valid for five years.

Course Goal

Emphasis is given to the understanding and ability to perform advanced armorer techniques.

Course Objectives

The student will be able to:

- Discuss safety rules.
- Pass a successful review of the basic armorer's course.
- Complete a written examination to demonstrate present knowledge.
- Identify and understand various models/products/parts displays.
- Successfully complete an examination and discussion of individual parts.
- Discuss generational upgrades and changes.
- Identify suggested inspection procedures.
- Successfully perform diagnosis and repair on a variety of "scenario" pistols from all generations.

Methodologies

This course employs lecture, discussions, demonstrations, and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must obtain a score of 90% on a written examination and 90% on practical exercises. Students must bring their personal safety glasses for eye protection and a small flashlight. No live ammo will be introduced into the training environment.

Fee

\$350.00

Registration and payment will be to Glock through their website at <https://www.glocktraining.com/>.

Additional registration for lodging (optional) and class attendance at the North Carolina Justice Academy must be completed through our website at <http://ncja.ncdoj.gov/>.

For campus directions, please see our website.

Lunch will be provided by GLOCK.

Course Coordinator

Floyd Yoder

Length of Course

Two days (16 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Special Events & Conferences



AC - Armorer's Course

NEW!

Who Should Attend

This one-day course is designed to provide the student with the training and experience to be a certified armorer for all GLOCK Model Pistols (except G18/C Select-Fire models.) The class hours are from 8:00 am to 5:00 pm. Certification will be valid for three years.

Course Goal

Emphasis is given to the understanding and ability to perform basic armorer techniques.

Course Objectives

The student will be able to:

- Properly understand safety rules.
- Understand the Safe Action System Design.
- Discuss the function of safeties.
- Safely unload and clear the weapon.
- Demonstrate proper field stripping and reassembly protocol.
- Properly detail disassembly and reassembly of slide and receiver.
- Identify fire control component configurations/engagement.
- Perform multiple practice disassembly and reassembly of entire pistol.
- Discuss options/alternative parts offered.
- Correctly utilize sights/tools.
- Successfully utilize diagnostics/trouble shooting guides.

Methodologies

This course employs lecture, discussions, demonstrations, and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must obtain a score of 80% on a written examination. Students must bring their personal safety glasses for eye protection and a small flashlight. No live ammo will be introduced into the training environment

Fee

\$250.00

Registration and payment will be to Glock through their website at <https://www.glocktraining.com/>.

Additional registration for lodging (optional) and class attendance at the North Carolina Justice Academy must be completed through our website at <http://ncja.ncdoj.gov/>.

For campus directions, please see our website.

Lunch will be provided by GLOCK.

Course Coordinator

Floyd Yoder

Length of Course

One day (8 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

Criminal Justice Standards Certification Workshop

Who Should Attend

Police chiefs, executive staff, and criminal justice personnel responsible for processing agency and officer paperwork to be submitted to Criminal Justice Standards Division and/or conducting pre-employment background investigations of applicants/certified employees to ensure they meet and maintain minimum employment and retention standards.

Course Goal

To provide information to law enforcement agencies on the various sections and functions of the Criminal Justice Standards Division including specifics on paperwork, investigations, and training.

Course Objectives

The student will be able to achieve the following objectives in accordance with information received during the instructional period:

- Describe the composition of the Criminal Justice Education and Training Standards Commission and relate the purpose of the Criminal Justice Standards Division.
- Discuss various Criminal Justice Standards forms, how to successfully complete those forms and describe other important steps in the certification process.
- Identify certification requirements through discussion of various Criminal Justice Standards forms.
- Discuss the review process for possible violations and explain how the probable cause process of the Criminal Justice Commission works.
- Define Company and Campus Police requirements.
- Describe the duties of the Criminal Justice Standards Field Representatives.
- Discuss the requirements of mandated in-service training.
- Explain the Professional Certificate program administered by the Criminal Justice Standards Division.

Methodologies

This course employs lecture and class discussion.

Course Requirement

Attendance is required at all class sessions.

Special Concerns

Prerequisite: *In order for you to register for this course, we must receive from your police chief or the agency designee written approval that you submit the agency's paperwork or conduct background investigations for your police department, campus police department, or company police agency.*

Course Coordinator

Kristi Jernigan

Course Instructor

Criminal Justice Standards Division staff

Length of Course

Two days (11 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Special Events & Conferences



Criminal Sexual Paraphilias (Sexual Perversions)

CICP Accredited Course

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime scene technicians with the responsibility of conducting an investigation and the prosecution of a crime which is sexual in nature.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a sexually deviant crime. Focus will be on the identification and nature of paraphilic behavior as it applies to the sexual criminal.

Course Topics

- Essential features of Sexual Paraphilias
- Reoccurring Sexual Urges and Fantasies
- Continuum of Behaviors
- Paraphilic Personality
- Cognitive Distortions
- Sadism
- Common Paraphilias
 - Fetishism
 - Exhibitionism
 - Transvestitism
 - Voyeurism
 - Necrophilia
 - Telephone Scatologia
 - Partialism
 - Zoophilia
 - Klismaphilia
 - Urophilia
 - Piquerism
 - Infibulation
 - Frotteurism
 - Hypoxyphilia
 - Masochism
 - Pedophilia

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

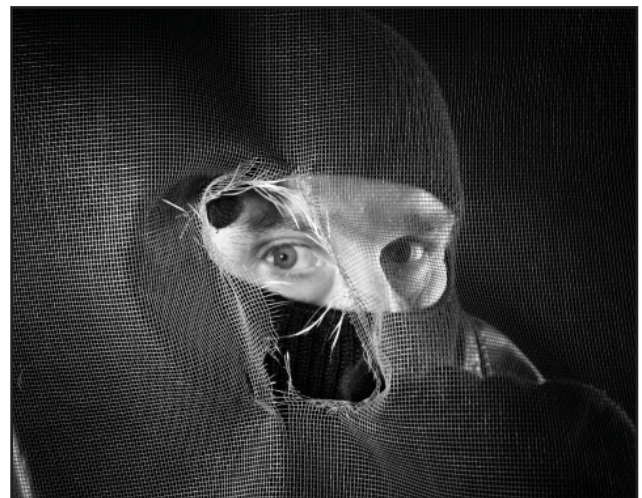
Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

Criminal Sexuality **REVISED**

CICP Accredited Course

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime scene technicians with the responsibility of conducting an investigation and the prosecution of a crime which is sexual in nature.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a sexually related crime by applying the skills of criminal investigative analysis commonly known and profiling to a sexually related crime.

Course Objectives

The student will be able to:

- Identify and explain how "rape myths" inhibit successful investigation and prosecution of rapists.
- Identify and explain the four significant typologies of rapists.

- Distinguish between modus operandi, ritual and signature aspects.
- Explain how interviews are tailored to address the fantasy and thinking areas of offenders.

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Participants will profile a rape case as part of class exercises.

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee
\$100.00

Course Instructor
Mike Prodan

Course Coordinator
Ross Robinson

Length of Course
One day (8 hours)

Investigating the Sexual Victimization of Children

CICP Accredited Course

Who Should Attend

Individuals, who as part of their job function, must investigate allegations of the sexual victimization of children.

Course Goal

To provide the participant with the knowledge and skills necessary to successfully conduct an investigation of child sexual victimization.

Course Objectives

The student will be able to:

- Identify thinking errors common to individuals who sexually victimize children.
- Recognize the various types of child sexual molesters.
- Identify various reasons for the sexual victimization of children.

- Recognize various types of rape and paraphilic behavior associated with this type offender.
- Identify what is or is not pornography and its relationship to the sexual victimization of children.

Methodologies

This course will employ lecture, discussion and conference methods.

Course Requirements

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee
\$100.00

Course Instructor
Mike Prodan

Course Coordinator
Ross Robinson

Length of Course
One day (8 hours)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Special Events & Conferences



Laws Governing Concealed Handgun and Use of Deadly Force

Who Should Attend

Citizens who wish to instruct the mandatory firearms training class for persons applying for a North Carolina Concealed Handgun Permit.

Course Goal

To provide the knowledge and skills necessary to instruct a firearms training class for persons applying for a North Carolina Concealed Handgun Permit, in accordance with the requirements of the North Carolina Administrative Code.

Course Objectives

The student will be able to:

- Conduct an approved firearms qualification course for North Carolina Concealed Handgun Permit applicants.
- Train students in the nomenclature, fundamentals of shooting, maintenance cleaning and inspection of a handgun.
- Train students in the law of deadly force in North Carolina, including specific examples of when deadly force is and is not allowed.
- Train students in the legal requirements related to the carrying of a concealed handgun with a North Carolina Concealed Handgun Permit.

Methodologies

This course employs lecture, demonstration, discussion and a written examination.

Course Requirements

Attendance is required at all class sessions. Students must attain a minimum score of 75% on the written examination at the end of the training.

Special Concerns

Registered students will receive a notification letter about their acceptance into the course. You will then receive a **second** notice by e-mail 30 days before the course with further instructions, including how to pay for the course. Do **not** send payment with the course application.

Class will begin promptly at 1:00 pm.

NO LATE ARRIVALS WILL BE ADMITTED!

Bring eye and ear protection for a shooting demonstration by the instructor. Do **not** bring firearms.

Fee

\$125.00

Course Coordinator

Chad Thompson

Length of Course

One day (5 hours)

NC Requirements for Becoming a Concealed Carry Handgun Instructor

You must be eligible to receive or possess a firearm under Federal and North Carolina State Law. You must also submit the following to the Criminal Justice Standards Division of the North Carolina Department of Justice:

- Concealed Carry Handgun Instructor Application Form (CCH-1);
- Firearms instructor certification from a course accredited by the North Carolina Criminal Justice Education & Training Standards Commission, the North Carolina Department of Corrections, the North Carolina Private Protective Services Board, or the National Rifle Association;
- Certificate showing successful completion of the course **Laws Governing Concealed Handgun and Use of Deadly Force**;
- Course material you intend to teach (or the course outline for prior approved courses); and
- Application fee in the form of a certified check.

The Concealed Carry Handgun Instructor program is regulated through the Criminal Justice Education and Training Standards Commission, as designated in NCGS 14-415.12(a)(4).

For more information, contact Ed Zapolsky at ezapolsky@ncdoj.gov or call 919-661-5980.

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

NC Victim Service Practitioner Certification Academy

CICP Accredited Course

Who Should Attend

Victim service providers and allied professionals such as victim advocates working in non-profit organizations; victim advocates in law enforcement; victim/witness legal assistants in prosecutors' offices; law enforcement officers; counselors; social workers; victim advocates in the military; and clergy.

Course Goal

The NC Victim Service Practitioner Certification Academy thrives to set a uniform standard for training victim service providers and allied professionals in providing effective services to victims of crime. (Note: NCVAN certifies all students who successfully complete all course work.)

Course Objectives

The academy curriculum includes objectives for each module. The following is a partial listing.

At the completion of the course students will be able to:

- Define human trafficking.
- Understand state and federal laws related to human trafficking.
- Identify resources and assessment tools for allied professionals who encounter potential victims of trafficking.
- Identify victim assistance strategies when working with victims of human trafficking to ensure their safety.
- Know how to leverage pretrial release conditions to increase victim safety and accountability.
- Demonstrate a basic understanding of the Crawford v. Washington case and how it is applied in criminal prosecutions.
- Identify the stalker's behaviors and motivations necessary to meet the criminal elements of the statute as related by the victim's description of events.
- Identify documentation needs and intervention strategies that may assist in developing investigation/safety needs.

- Develop an increased awareness of technology and how perpetrators use it to commit crimes.
- Be knowledgeable of the tools and technology that can be used to identify victimization.
- Be knowledgeable of the tools that can be used to help victims.

Methodologies

This course will employ lecture and practical exercises.

Course Requirement

Attendance at all sessions is required.

Special Concerns

Registration for this course will be directly handled by NCVAN.

Fee

\$100.00

Checks should be made payable to: NCVAN and mailed to: 5700 Six Forks Road, Suite 101, Raleigh, NC 27609. Upon acceptance, your seat will be secure once payment is received at NCVAN. Point of Contact at NCVAN is Frances Battle at 919-831-2857.

Location

Campbell School of Law
225 Hillsborough Street
Raleigh, NC

Course Coordinator

Tony Losada

Course Instructors

Frances Battle
NCVAN Instructors

Length of Academy

Five days (35 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Special Events & Conferences



North Carolina Association for Property and Evidence Conference

CICP Accredited Course

Who Should Attend

North Carolina Association for Property and Evidence is an association of peers joined together to develop and implement standards, to educate various stakeholders in the evidence process on the importance of professional evidence technicians, and to facilitate training to increase the knowledge and skills of those handling evidence in North Carolina.

Location

Ramada Plaza
1701 S. Virginia Dare Trail
Kill Devil Hills, NC 27948

Registration Information and conference agenda may be obtained from the North Carolina Association for Property and Evidence: <http://www.ncape.net/conference-training.htm>

Contact Person

Tim Culp, Executive Director
Email: ExDir@ncape.net
Phone: 980-521-8104

Mail Registrations and Related Material to:

NCAPE
P.O. Box 633
Mt. Pleasant, NC 28124

Course Coordinator

Ross Robinson

Length of Course

Two and 1/2 days (20 hours)

North Carolina Homicide Investigators Association Conference

CICP Accredited Course

Who Should Attend

Investigators, crime scene technicians, district attorneys, and others charged with the investigation of deaths.

Course Goal

- To provide homicide investigators an opportunity to exchange information relative to homicide investigations and assist other investigators with unsolved cases.
- Establish a depository for information relating to current and unsolved homicides within the State of North Carolina and the dissemination of such information through regular group meetings and publications.
- To establish a network for other law enforcement agencies across the United States to access information.

- Through the training, communication, support and encouragement of the Association's membership, promote quality homicide investigations within the State of North Carolina.

Methodologies

This course employs lecture and investigative case presentations.

Special Concerns

Refer to website www.nchia.org for registration and hotel information. Participants will receive CICP credit for training hours attended.

Fee

See website www.ncjia.org.

Coordinator/Contact Person

Russell Strickland

Length of Course

Five days (32 hours)

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

North Carolina Juvenile Officers Association Annual Conference

Who Should Attend

Law enforcement officers, investigators, school resource officers, etc., who are tasked with juvenile responsibilities.

Conference Goal

- To provide attendees an opportunity to exchange information relative to juvenile investigations.
- Through the training, communication, support and encouragement of the Association's membership, promote quality juvenile interactions within the state of North Carolina.

Methodologies

This conference employs lecture, discussion and other exercises.

Registration

Refer to website www.ncjoa.com for registration, hotel information and the training agenda.

Location

Double Tree by Hilton Hotel
2717 West Fort Macon Road,
Atlantic Beach, NC 28512
TEL: 1-252-240-1155
FAX: 1-252-222-4065

Coordinator/Contact Person

Scott Grantham
910-525-4151 ext. 278

Length of Course

Five Days (28 hours)



Park Rangers Institute Workshop

The Park Rangers Institute is a forum designed to facilitate those officers having a responsibility for policing park areas to: receive training in appropriate job related areas; met in formal and informal sessions to address shared problems and develop solutions; and to anticipate future challenges in park-related law enforcement and provide for a proactive response. The content of the Institute will reflect, each year, the training areas most relevant to the times.

Registration

To register for the workshop, contact: **Dave Cox, NC Park Ranger Training Institute, PO Box 5021, High Point, NC 27262**, telephone 336-884-5219

Coordinator/Contact Person

Donnie R. Parks

Fee

\$200.00

Length of Course

Six days (48 hours)



Special Events & Conferences



Profiling the Crime Scene

CICP Accredited Course

Who Should Attend

Law enforcement officers (patrol, investigators, crime scene personnel) prosecutors, supervisors, who would be called upon to assess, investigate and manage criminal investigations.

Course Goals

Instructed by Michael Prodan, Captain (SAC) of the South Carolina Law Enforcement Division, Behavioral Science Unit, this course is an introduction to the technique of criminal investigative analysis (profiling) as it applies to death investigations. Included is a brief history of the technique and the so-called differences between inductive, deductive and the investigative psychology of criminal profiling. The course focuses on the various motives for murder and how identifying the motive as displayed in the crime will reduce the size of the suspect pool. Also included is how the behavior exhibited by the offender at the scene can be used to determine what kind, if any, defense the offender may claim, such as self-defense, not guilty by reason of insanity, or guilty but mentally ill.

The students will review various crime scenes and autopsy photographs, lab reports and background information of each victim and offer an analysis regarding the sequence of events, motive and any possible defenses.

Course Objectives

- The history and use of profiling in homicide/death investigations.
- Identify the behaviors of the offender based upon crime scene indicators.
- Recognize the elements in staging in homicide scenes.
- Recognize the differences in mental health mitigation and not guilty by insanity defenses in homicide.
- Identify how motive is displayed in homicide/death scenes.

Methodologies

This course will employ lecture, discussion and conference methods.

Requirements

Attendance is required at all class sessions.

Special Concerns

Class will begin at 8:00 AM. Checks should be made payable to Michael Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636. Refunds will be given to any person who cancels 30 days prior to the course. Credit for future course attendance will be extended for cancellations less than 30 days prior to the course.

Fee

\$100.00

Coordinator/Contact Person

Ross Robinson

Length of Course

One and 1/2 days (12 hours)



DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Special Events & Conferences

Stalking and Stalking Behaviors

CICP Accredited Course

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime scene technicians with the responsibility of conducting an investigation and the prosecution of the crime of stalking.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a stalking related crime.

Course Topics

- Stalking defined
- Victims of stalking
- Profile of a stalker
- General characteristics of stalkers
- Relationship to victim
- Association of threats to violence
- Risk factors for threats to be carried out
- Motivation for stalking
- Stalker typologies
- Non-domestic stalkers vs. domestic stalkers
- Case management

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to Mike Prodan and mailed to 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Ross Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)

SWAT Competition

The Special Response Team Training Seminar is an opportunity for tactical teams to participate in a series of events that test decision making, physical skills, shooting and tactical skills as well as exhibiting the ability to function as a team. Events will demonstrate the use of various tactical weapons such as submachine guns, sniper rifles, shotguns, etc. Teams can be composed of a minimum of six to a maximum of ten members, one of which is a sniper. Vendors will also be displaying tactical equipment and clothing.

A team leader meeting will be at 7:00 p.m. in the auditorium the evening before the competition starts. A packet containing a list of the events will be given out at that time.

Special Concerns

Registered participants will receive a letter via e-mail approximately 30 days prior to class with information regarding payment.

Fee

\$60.00 per operator (payable to NCTOA, www.ncswat.org)

Registration

You must register for the competition by completing an NCJA application form and submitting it to the Registrar (fax number is on the application). You must also submit an NCTOA application (found at www.ncswat.org) to NCTOA along with your fee. Contact information for NCTOA can be found on their website.

Course Coordinator

Floyd Yoder

Length of Course

Three days (24 hours)

**LIMIT 10 STUDENTS
PER DEPARTMENT.**

DATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.

Special Events & Conferences



Threat Assessment and Workplace Violence

CICP Accredited Course

Who Should Attend

Law enforcement officers, workplace and corporate security personnel, prosecutors, managers and supervisors who would be called upon to assess, investigate and manage threats against individuals and/or the workplace.

Course Goal

This course examines those individuals who communicate threats or other unusual communications to others as well as emphasis in identifying the difference between those who make a threat and those who pose a threat. In addition, this course examines the various theories of the cause of workplace shooters, warning signs, assessment and interventions.

Course Objectives

- Identify types of communicated threats (implied, direct and conditional).
- Distinguish the difference between those who make a threat and those who pose a threat.
- Identify types of threat communicators and level of concern or danger.
- Correctly identify how to manage and reduce the danger level.
- Describe and apply the methodology to recognize and encourage "leakage" in workplaces to prevent violence.

Methodologies

This course will employ lecture, discussion and conference methods.

Course requirements

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to Michael Prodan and mailed to 233 Bradley Drive, West Columbia, SC 29170.

Fee

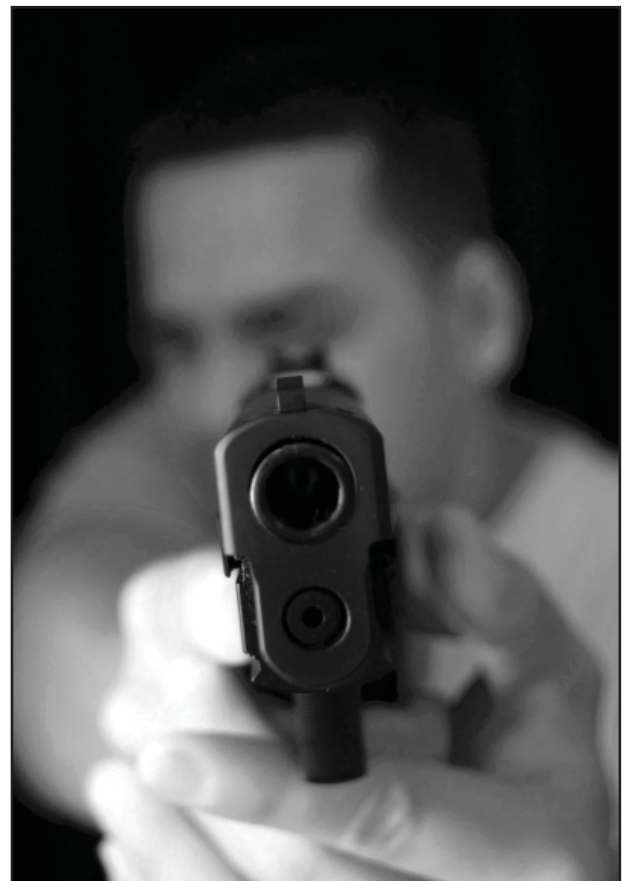
\$100

Course Coordinator

Ross Robinson

Length of Course

One day (8 hours)



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ATES

See the NCJA Training Portal: <https://ncja-portal.acadisonline.com>

Click on Available Training on the upper right side.



Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

How to Register

Registration must be made using the Online Training Portal (<https://ncja-portal.acadisonline.com>)
Paper course applications are no longer accepted.

The North Carolina Justice Academy is funded by the North Carolina General Assembly, and course enrollment is primarily for full-time employees of criminal justice agencies within North Carolina.

TRAINING PORTAL

Students must request enrollment for classroom and online courses for either campus through the Training Portal at <https://ncja-portal.acadisonline.com>. Confirmation and all class correspondence will be handled by email.

To use the portal, you must first have a username and password. Instructions for obtaining these are located on the portal home page.

Note to agency training coordinators: You may register your agency employees for classes via the portal. To do this, two conditions must be met.

1. Your employees must have portal accounts. You cannot register someone who does not have an account.
2. Your account must be designated as a "training coordinator account." This is an option you select when you request your account. If you are not a training coordinator and need to be designated as one on the portal, contact ncja@acadisonline.com.

CANCELLATIONS

We request immediate notification of cancellations so waiting list personnel can be contacted. Cancellations must be reported to the Salemburg registrar by phone (910-525-4151) or email (registrar_east@ncdoj.gov) and to the Edneyville registrar by phone (828-685-3600) or email (registrar_west@ncdoj.gov).

Note: It is not possible to cancel a registration through the portal. You must contact the appropriate campus registrar.

HOUSING ASSIGNMENT - Salemburg

Academy students will be assigned a room at the Dormitory Office for the duration of the course they are attending. The Academy does not charge a registration, tuition or room fee. Room registration hours are as follows: Sunday, 3:00 p.m. - 8:00 p.m. and Monday through Thursday, 7:00 a.m. - 6:00 p.m. Anyone arriving after 6:00 p.m. will have room assignments made by the security officer on duty.

HOUSING ASSIGNMENT - Edneyville

Registration is conducted at the Reception Desk, Room 101, on the ground floor of the Administration Building on Sunday from 3:00 p.m. - 7:00 p.m.; Monday from 7:00 a.m. - 7:00 p.m.; and Tuesday - Friday from 8:00 a.m. - 5:00 p.m. Students arriving after scheduled hours of registration will be checked in by the security officer on duty. If a substitution is made for an Edneyville course, you must replace male with male and female with female.

COMMUTING STUDENTS

Commuting students should report directly to class.

Other Important Information

(Registration, Learning Resource Center, Resources on the Web)



NCJA Learning Resource Center

The Learning Resource Center is an integral part of the North Carolina Justice Academy. Located on the East Campus, it provides library and technology services to Academy students and law enforcement personnel throughout the state: the LRC offers lifetime library membership to its law enforcement patrons. Housing over 23,000 books, journals, magazines, reference materials, and technical manuals, the LRC also maintains special collections of law enforcement lesson plans, policy manuals from North Carolina police agencies, and training videos. Library materials are available free of charge and can be shipped at no cost (except return postage).

In addition to its collections in criminal justice, the LRC offers popular fiction materials and DVDs. Visit our catalog at <http://webopac.infovisionsoftware.com/ncjustice/>.

Our hours of operation are as follows (excepting holidays and special/reduced hours):

LRC HOURS OF OPERATION

8:00am – 9:00pm, Monday – Thursday
8:00am – 5:00pm, Friday
910-525-4151 x 267

A/V HOURS OF OPERATION

8:00am – 5:00pm, Monday – Friday
910-525-4151 x 267

Resources on the Web <http://ncja.ncdoj.gov>

NCJA Home

- Contact Us
- NC Justice Academy Maps
- Privacy Policy
- Sitemap

News

FAQs

Weather Reports

Mailing List

NCJA Survey

General Information

- East Campus Information
- West Campus Information
- History of the Justice Academy
- Our Mission
- NCJA Photo Gallery

Courses Offered by NCJA

- All Courses by Month
- Course Offerings (A-Z)
- Detention Officer Courses
- Registration/Application
- Training Calendars

Online Training

Training Centers

- Commission/In-Service Center
- Investigation Center
- Law Enforcement Leadership Center
- Legal Center
- Tactical and Traffic Center

Commission Courses

- BLET
- Detention Officer
- Driver Training
- Firearms
- In-Service
- Instructor Training
- Physical Fitness
- Speed Measuring Training
- Specialized Subject Control and Arrest Techniques Instructor Training
- Telecommunicator

Certificate Programs

- Community Policing
- Criminal Investigations Certificate Program
- Instructor Development Program
- Management Development Program
- School Resource Officer Certificate
- Tactical Training Certificate Program
- Traffic Enforcement and Investigation Certificate

Support Services

- Audio Visual Department
- NCJA Bookstore
- NCJA Library
- Video Production Unit

Personnel

Criminal Justice Links

- Attorneys General Offices
- Criminal Justice Associations
- Criminal Justice Degree Programs in NC
- Criminal Justice Resources
- Federal Criminal Justice Agencies
- Legal Information
- Legislative Information
- NC Criminal Justice Agencies
- NC Police Departments
- NC Sheriffs' Offices

Publications

Legislative Updates

Job Bank

Training Materials

Outside Agency Courses/ Conferences



Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

Office of the Registrar Transcript Request Information

Students or alumni who desire a transcript of NCJA courses must present a written request or the form below to the Registrar's Office. Please note that federal law requires that all requests must bear the signature of the student, so email requests cannot be honored.

For purpose of identification, the request needs to include:

- Student's full/maiden name
- Social Security number
- Date of Birth
- Complete mailing address of where the transcript is to be sent
- Student's signature

Official transcripts cannot be emailed or faxed to students, departments, etc. They can only be sent via regular mail. Please remember that all transcript requests must be signed by the student.

A transcript can be picked up in person during regular business hours. A picture ID is required.

If you have questions about the transcript request process, please call the Office of the Registrar at 910-525-4151, ext. 245 or 828-685-3600, ext. 213.

Mail all transcript requests to:
Registrar, NC Justice Academy,
PO Box 99, Salemburg, NC 28385-0099,
or
Registrar, NC Justice Academy,
PO Box 600, Edneyville, NC 28727-0600

Office of the Registrar

Official Transcript Request

Name: _____
Last First Middle/Maiden

Social Security Number: _____ Date of Birth: _____

Send Transcript to (complete mailing address is required):

Student Signature: _____



PO Box 99, Salemburg, NC 28385-0099 Ph: 910-525-4151
PO Box 600, Edneyville, NC 28727-0600 Ph: 828-685-3600
<http://ncja.ncdoj.gov>

Roy Cooper, Attorney General Mark J. Strickland, Director



Visit our website

